



**City of Saratoga**  
**HERITAGE PRESERVATION COMMISSION**  
**FINAL MINUTES**

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**Date:** Tuesday, January 9, 2018 / 8:30 A.M.

**Type:** Regular Meeting

**Place:** City Hall /Administrative Conference Room - 13777 Fruitvale Avenue

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**1. Site Visit:**

- a. 19987 Moran Lane – Tree Permit on Heritage Lane (Baily)

**2. Routine Organization:**

- a. Roll Call

**Present:** Stransky, Rodgers, Nugent, Shah  
**Absent:** Marchetti (excused), Cappello (excused)

**Staff:** Kwon, Baily, Bear

- b. Review of minutes from December 12, 2017 meeting. **Nugent/Shah moved to approve the December 12, 2017 minutes.**

**Ayes:** Nugent, Rodgers, Stransky, Shah,  
**Noes:** None  
**Absent:** Marchetti, Cappello

- c. Posting of Agenda – Pursuant to Government Code Section 54956, the agenda was properly posted on January 4, 2018. **Kwon reported the posting of the agenda.**
- d. Non-Agendized Communications - Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes.  
**None**
- e. HPC direction to staff regarding non-agendized communications - Commissioners may not comment on the matter but may choose to place the topic on a future agenda.  
**None**

**3. New Business:**

- a. Tree permits on Heritage Lane – Referrals only (Kwon)  
**Kwon outlined the process for Tree permits on Heritage Lane.**
- b. 19987 Moran Lane – Tree Permit on Heritage Lane (Baily)  
**The Commission was glad to hear the City Arborist’s expert opinion. The Commission also understood how the drought could impact a tree’s health. The Commission expressed that the tree removal permit made sense and that they liked the fact that new landscaping would be installed.**

**4. Staff Comments:**

- a. Mills Act FAQs (Baily)  
**The Commission had some minor edits to the FAQs brochure.**

**5. Commissioner Comments:**

- a. DPR research status by Commission and other tasks (Workplan). Annual Workplan  
**Each Commissioner provided a status update.**
- b. Events/Calendar: State of the City, Arbor Day, Preservation Month, Blossom Festival, Funding.  
**The Commission discussed some of the events.**
- c. Information Packet (Nugent)  
**Continued to February.**
- d. Planting Trees and Tree Map  
**Continued to February.**
- e. Webpage  
**Continued to February.**

**6. Other Business:**

**None**

**7. Adjournment:**

**Meeting adjourned**