



# SARATOGA TRAFFIC SAFETY COMMISSION

JANUARY 14, 2021 – Minutes

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## 6:30 PM TRAFFIC SAFETY COMMISSION

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**CALL TO ORDER** – 6:35 PM

### **ROLL CALL**

**PRESENT:** *Christopher Coulter (Chair), Manil Vasantha (Vice Chair) (arrived 6:45), Belal Aftab, Jonathan Choi, Ray Cosyn (arrived 6:45), Mitch Kane*

**ABSENT:** none.

**STAFF PRESENT:** *Ashley Brooks, Emma Burkhalter, Mainini Cabute, John Cherbone*

### **REPORT ON POSTING OF AGENDA**

*Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on January 8, 2021.*

### **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the Commission for up to three (3) minutes on matters not on the agenda. The law generally prohibits the Commission from discussing or taking actions on this items. The Commission may choose to place the topic on a future agenda.*

### **APPROVAL OF MINUTES**

[11-12-2020 TSC MINUTES - Draft](#)

#### **Recommended Action:**

Approve November 14, 2020 Minutes

KANE/CHOI MOTIONED TO APPROVE THE MINUTES WITH AN EXPLANATION REGARDING THE CHANGE IN MATRIX NUMBER FOR SCOTLAND WAY AND WHY OLD OAK WAY WAS REMOVED FROM THE AGENDA. MOTION PASSED (5-0-1-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, KANE. NOES: NONE. ABSTAIN: COSYN. ABSENT: NONE.

### **SHERIFF'S REPORT TO THE COMMISSION**

[Citation Summary](#)

[Enforcement Requests](#)

[Traffic report on New Items](#)

COMMISSIONERS DEFERRED REVIEWING SHERIFF'S REPORT DUE TO SHERIFF ABSENCE.

## OLD BUSINESS

1. [TSC Matrix 392 - Mendelsohn Lane](#)

**Recommended Action:**

Review the item and make a recommendation. (Note: The City installed traffic calming treatments in December 2020 and asked the traffic engineer to collect speed and volume data after the installments.)

KANE/VASANTHA MOTIONED TO ACCEPT THE REPORT. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. [TSC Matrix 455- Saratoga Ave](#)

**Recommended Action:**

Review the comprehensive traffic safety plan and make a recommendation

CHOI/VASANTHA MOTIONED TO ACCEPT THE REPORT AND MAKE TSC A PLACE FOR PUBLIC COMMENT ON FINAL PLANS. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3. [Traffic Matrix479- Harleigh and Perego Way](#)

**Recommended Action:**

Request for the City to improve traffic safety by reducing speeding on Harleigh Drive at Perego Way

CHOI/VASANTHA MOTIONED TO CUT BACK FOLIAGE AS NEEDED TO IMPROVE SIGHT LINES. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4. [TSC Matrix 484- Pierce Rd](#)

**Recommended Action:**

Review the item and make a recommendation. (Note: At the November meeting, the TSC requested that the traffic engineer evaluate egress and ingress data to determine appropriate signage and review data at a future meeting.)

CHOI/COSYN MOTIONED TO INSTALL 25 MPH SIGNS AT BOTH DIRECTIONS ON PIERCE ROAD. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

5. [TSC Matrix 487 Montalvo Rd](#)

**Recommended Action:**

Review the item and make a recommendation.

AFTAB/VASANTHA MOTIONED TO INSTALL SPEED BUMPS ON MONTALVO RD. MOTION FAILED (2-4-0-0) BY VERBAL ROLL CALL. AYES: VASANTHA, AFTAB. NOES: COULTER, CHOI, COSYN, KANE. ABSTAIN: NONE. ABSENT: NONE.

KANE/CHOI MOTIONED FOR TRAFFIC ENGINEER TO DEVELOP A PLAN THAT PROVIDES SHOULDER STRIPING ON “S” CURVE TO HIGHWAY 9 WITH DETAIL SHOWING WHICH PROPERTIES ARE IMPACTED AND PRESENT TO COMMUNITY FOR APPROVAL. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

**NEW BUSINESS**

6. [TSC Matrix 488 - Scotland Drive](#)

**Recommended Action:**

Review the item and make a recommendation. (Note: City staff created a new matrix item for Scotland Drive to review the full stretch of the road.)

KANE/VASANTHA MOTIONED FOR TRAFFIC ENGINEER TO MEASURE CURRENT DATA ON SCOTLAND DR BETWEEN GLEN BRAE AND GLASGOW AND BETWEEN GLEN BRAE AND SARATOGA AVE. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

7. [TSC Matrix 489- Via Roncole](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED FOR TRAFFIC ENGINEER TO LOOK AT SIGHT DISTANCE TO MAKE SURE VEHICLES CAN SEE RAILROAD TRACKS AND IF VEGETATION NEEDS TRIMMING; STAFF TO REACH OUT TO RESIDENTS AND BRING BACK TO COMMISSION FOR REVIEW. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

**STAFF AND COMMISSION UPDATES**

8. Staff and Commission Updates
  - i. Discuss Traffic Safety Commission- number of commissioners
  - ii. Discuss Commissioner role

**Recommended Action:**

Accept updates.

DEFERRED TO MARCH 2021 MEETING

**ADJOURNMENT – 10:00 PM**

COULTER/CHOI MOTIONED TO ADJOURN MEETING. MOTION PASSED (6-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

**Respectfully Submitted by**

*Emma Burkhalter, Public Works staff for the City of Saratoga*