

**MINUTES
SARATOGA CITY COUNCIL FINANCE COMMITTEE
REGULAR MEETING
JANUARY 14, 2022**

CALL TO ORDER

The meeting was called to order at 3:33 p.m. via Zoom.

ROLL CALL

Present: Mayor Tina Walia, Vice Mayor Kookie Fitzsimmons, Council Member Mary-Lynne Bernald

Also Present: City Manager James Lindsay, Administrative Services Director Nick Pegueros, Interim Administrative Services Director Sandra Dalida, Assistant City Manager Crystal Bothelio, Administrative Analyst Gina Scott, Chavan & Associates Paul Pham

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA ITEMS

1. Finance Committee Minutes

Recommended Action:

Review and approve the minutes for the November 18, 2021 meeting.

FITZSIMMONS/WALIA MOVED TO **APPROVE THE MINUTES FOR THE NOVEMBER 18, 2021 MEETING.** MOTION PASSED. AYES: FITZSIMMONS, WALIA. NOES: NONE. ABSTAIN: NONE.

2. Summary Overview

- Annual Comprehensive Financial Report (ACFR)
- Single Audit

Recommended Action:

Receive verbal presentation by Chavan and Associates, LLC, the City's audit firm.

Paul Pham from Chavan and Associates provided an overview of the Annual Comprehensive Report (ACFR) and Single Audit.

FITZSIMMONS/WALIA MOVED TO **ACCEPT THE VERBAL PRESENTATION SUMMARY OVERVIEW OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT (ACFR) AND THE SINGLE AUDIT PROCESS.** MOTION PASSED. AYES: FITZSIMMONS, WALIA. NOES: NONE. ABSTAIN: NONE.

ADJOURNMENT

The meeting was adjourned at 3:47 p.m.

Minutes respectfully submitted:

Gina Scott, Administrative Analyst
City of Saratoga