

**MINUTES
WEDNESDAY, JANUARY 16, 2019
SARATOGA CITY COUNCIL REGULAR MEETING**

At 6:00 p.m., the City Council held a Joint Meeting with the Santa Clara County Fire Department in the Linda Callon Conference Room at 13777 Fruitvale Avenue in Saratoga.

Mayor Cappello called the Regular Session to order in the Civic Theater, Council Chambers at 13777 Fruitvale Avenue in Saratoga at 7:04 p.m. and led the Pledge of Allegiance.

ROLL CALL

PRESENT: Mayor Manny Cappello, Vice Mayor Howard A. Miller, Council Members Rishi Kumar, Mary-Lynne Bernald, Yan Zhao

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
Crystal Bothelio, Deputy City Manager
Debbie Bretschneider, City Clerk
Debbie Pedro, Community Development Director
John Cherbone, Public Works Director
Mary Furey, Finance & Administrative Services Director
Michael Taylor, Recreation & Facilities Director
Lauren Pettipiece, Public Information Officer

REPORT ON POSTING OF THE AGENDA

City Clerk Debbie Bretschneider reported that the agenda for this meeting was properly posted on January 10, 2019.

REPORT FROM JOINT MEETING

Santa Clara County Fire Chief Tony Bowden spoke about the Joint Meeting, which included discussion on the devastating fire season this past year in California and Saratoga's wildfire risks. He also announced Ready, Set, Go workshops in April and May.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

ANNOUNCEMENTS

Mayor Cappello announced Living Room Conversations, Winter Wonderland Dance for Individuals with Disabilities, and the Planning Commission recruitment.

1. CONSENT CALENDAR

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Special City Council Meeting on December 13, 2018 and Regular City Council Meeting on December 19, 2018.

BERNALD/MILLER MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE SPECIAL CITY COUNCIL MEETING ON DECEMBER 13, 2018 AND REGULAR CITY COUNCIL MEETING ON DECEMBER 19, 2018.** MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 12/20/2018 Period 6; and 01/08/2019 Period 7.

BERNALD/MILLER MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 12/20/2018 PERIOD 6; AND 01/08/2019 PERIOD 7.** MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.3. Treasurer's Report for the Month Ended November 30, 2018

Recommended Action:

Review and accept the Treasurer's Report for the month ended November 30, 2018.

BERNALD/MILLER MOVED TO **ACCEPT THE TREASURER'S REPORT FOR THE MONTH ENDED NOVEMBER 30, 2018.** MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.4. Resolution Authorizing Final Disposition of Certain City Records

Recommended Action:

Adopt resolution authorizing final disposition of certain city records.

RESOLUTION 19-001

BERNALD/MILLER MOVED TO **ADOPT THE RESOLUTION AUTHORIZING FINAL DISPOSITION OF CERTAIN CITY RECORDS.** MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. PUBLIC HEARING

2.1. Weed/Brush Abatement Program Assessment Hearing

Recommended Action:

Open public hearing, accept public testimony and consider amendments to the assessment report, and adopt resolution confirming report and assessment of weed/brush abatement program charges.

Crystal Bothelio, Deputy City Manager, presented the staff report.

Mayor Cappello invited public comment on the item.

No one requested to speak.

RESOLUTION 19-002

BERNALD/MILLER MOVED TO **ADOPT RESOLUTION CONFIRMING REPORT AND ASSESSMENT OF WEED/BRUSH ABATEMENT PROGRAM CHARGES.**

MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2.2. Ordinance Establishing Regulations for Rotating Emergency Shelters (Safe Car Park and Severe Weather Shelter Programs)

Recommended Action:

Conduct a public hearing concerning the attached ordinance establishing regulations for rotating emergency shelters, such as safe car parks and severe weather shelters; and, introduce and waive the first reading of the ordinance and direct staff to place the ordinance on the consent calendar for adoption at the next regularly scheduled meeting of the City Council.

James Lindsay, City Manager, presented the staff report.

Mayor Cappello invited public comment on the item.

No one requested to speak.

MILLER/BERNALD MOVED TO **WAIVE THE FIRST READING OF THE ORDINANCE ESTABLISHING REGULATIONS FOR ROTATING EMERGENCY SHELTERS, SUCH AS SAFE CAR PARKS AND SEVERE WEATHER SHELTERS, AND DIRECT STAFF TO PLACE THE ORDINANCE ON THE CONSENT CALENDAR FOR ADOPTION AT THE NEXT REGULARLY SCHEDULED MEETING OF THE CITY COUNCIL.** MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Vice Mayor Miller, as the Council representative to the Saratoga Ministerial Association, noted that he will ask the members of the Saratoga Ministerial Association to give him quarterly reports on the program to be distributed to the other Council Members through City staff.

3. GENERAL BUSINESS

3.1. Citywide Accessibility Assessment Project – Contract Award

Recommended Action:

1. Award a Design Contract to BKF Engineers in the amount of \$112,550.00.
2. Move to authorize staff to approve change orders up to \$11,255.00.
3. Adopt a Budget Resolution to adjust the FY 2018/19 CIP Budget to transfer funds from the Big Basin Way Turnaround CIP to the Citywide Accessibility Assessment Project.

John Cherbone, Public Works Director, presented the staff report.

Mayor Cappello invited public comment on the item.

No one requested to speak.

RESOLUTION 19-003

MILLER/KUMAR MOVED TO **AWARD A DESIGN CONTRACT TO BKF ENGINEERS IN THE AMOUNT OF \$112,550.00, TO AUTHORIZE STAFF TO APPROVE CHANGE ORDERS UP TO \$11,255.00, AND TO ADOPT A BUDGET RESOLUTION TO ADJUST THE FY 2018/19 CIP BUDGET TO TRANSFER FUNDS FROM THE BIG BASIN WAY TURNAROUND CIP TO THE CITYWIDE ACCESSIBILITY ASSESSMENT PROJECT.** MOTION PASSED. AYES:

CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

COUNCIL ASSIGNMENTS

Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors – MTC CASA (The Committee to House the Bay Area) gave a report on the CASA housing options to be presented to State legislators. The Board selected three priorities for 2019 Cities Association: housing, transportation, and the airport roundtable.

Cities Association of Santa Clara County-City Selection Committee – the Committee voted on appointments for ABAG alternates, choosing Liz Kniss of Palo Alto and Rod Sinks of Cupertino, and selected Jeannie Bruins of Los Altos to serve on the Metropolitan Transportation Commission.

Saratoga Area Senior Coordinating Council (SASCC) – the Senior Center has reopened their doors for business after construction.

West Valley Sanitation District – the meeting was last week and Mayor Cappello was appointed as Chair.

Council Finance Committee – Mayor Cappello noted that he attended the last meeting.

Vice Mayor Howard Miller

Council Finance Committee – the Committee received a preview of the financial staff reports for the Council Retreat.

KSAR Community Access TV Board – the Board received the announcement that the Station Manager is retiring.

Silicon Valley Clean Energy Authority Board of Directors – Vice Mayor Miller was appointed as the Vice Chair for this Board, Vice Chair for the SVCE Finance Committee, and is serving on the Risk Oversight and Executive Committee. The meeting included discussion about the PG&E bankruptcy and how it could affect the SVCE.

Valley Transportation Authority (VTA) Policy Advisory Committee – tomorrow’s meeting has been cancelled.

Saratoga Sister City Organization – the Muko City delegation will be in Saratoga for the 35th Anniversary event which is scheduled for October 15-22, 2019 and on October 16 the delegation will attend the Council meeting.

Council Member Miller is also the alternate to the Valley Transportation Authority (VTA) Board of Directors where the meeting included discussion on removal of bus routes to save money.

Council Member Rishi Kumar

Council Member Kumar reported that there have been no meetings, but he has been meeting with the staff on the new assignments.

Council Member Mary-Lynne Bernald

Hakone Foundation Board & Executive Committee – attended the Hakone holiday gathering.

Public Art Committee – will have a meeting on January 30.

Council Member Yan Zhao

Hakone Foundation Board – attended the Hakone holiday gathering and met staff and board members.

Saratoga Chamber of Commerce & Destination Saratoga – Council Member Zhao was not able to attend the Chamber meeting. Council Member Zhao announced the Chamber event Saratoga Shines.

CITY COUNCIL ITEMS

None

COUNCIL COMMUNICATIONS

Council Member Kumar reported that the merger of San Jose Water and Connecticut Water was not approved by the Connecticut Public Utilities Regulatory Authority. Additionally, the National Weather Service has announced a flash flood warning for January 16.

CITY MANAGER'S REPORT

None

ADJOURNMENT

BERNALD/MILLER MOVED TO **ADJOURN THE MEETING AT 8:10 P.M.** MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Minutes respectfully submitted:

Debbie Bretschneider, City Clerk
City of Saratoga