

MINUTES
FRIDAY, FEBRUARY 10, 2023
SARATOGA CITY COUNCIL SPECIAL MEETING

Mayor Fitzsimmons called the Special Meeting to order at 9:03 a.m.

ROLL CALL

PRESENT: Mayor Kookie Fitzsimmons, Vice Mayor Yan Zhao, Council Members Belal Aftab, Chuck Page, Tina Walia

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
Britt Avrit, City Clerk
John Cherbone, Public Works Director
Macedonio Nunez, City Engineer
Nick Pegueros, Administrative Services Director
Debbie Pedro, Community Development Director

REPORT ON POSTING OF THE AGENDA

The City Clerk reported the agenda for this meeting was properly posted on February 2, 2023.

AGENDA ITEMS

1. 3-year Forecast Mid-Year Update

Recommended Action:

Receive a mid-year update on the 3-Year Forecast.

Nick Pegueros, Administrative Services Director presented the staff report.

Mayor Fitzsimmons invited public comment.

The following individual spoke at this time: Bill Dalton

Receive report, no vote needed.

2. Budget Balancing Measures and Service Levels

Recommended Action:

Receive report on budget balancing measures and service levels and provide direction to City staff on preparation of a balanced 2023-24 proposed budget.

Nick Pegueros, Administrative Services Director presented the report on Fiscal Year 2023-24 Budget Balancing Measures.

Mayor Fitzsimmons invited public comment.

The following individuals spoke at this time: Bill Dalton, Darrell Miller

PAGE/WALIA MOVED TO **ACCEPT \$525,000 IN REVENUE AND EXPENDITURE FORECAST UPDATES, USE UP TO \$1 MILLION OF WORKING CAPITAL RESERVE, AND UP TO A \$186,000 REDUCTION IN ADDITIONAL UNFUNDED PENSION LIABILITY PAYMENT AS NEEDED TO PRESENT A BALANCED FISCAL YEAR 2023-24 CITY MANAGER'S PROPOSED BUDGET.** MOTION PASSED BY THE FOLLOWING ROLL CALL VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

Nick Pegueros, Administrative Services Director presented the report on Long-Term Budget Balancing Measures.

Mayor Fitzsimmons invited public comment.

The following individuals spoke at this time: Bill Dalton, Darrell Miller

AFTAB MOVED TO **DIRECT STAFF TO PROVIDE A LINE-BY-LINE LISTING OF THE USE OF DISCRETIONARY FUNDS.**

Council Member Page requested a friendly amendment to direct staff to also include a line-by-line listing of the use of required program funding.

AFTAB/PAGE MOVED TO **DIRECT STAFF TO PROVIDE A LINE-BY-LINE LISTING OF THE USE OF DISCRETIONARY FUNDS AND NON-DISCRETIONARY FUNDS INCLUDING CONTRACTORS.** MOTION PASSED BY THE FOLLOWING ROLL CALL VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

Mayor Fitzsimmons requested a recess at this time.

Mayor Fitzsimmons reconvened the meeting at 11:15 a.m.

3. 2022 Legislative Update

Recommended Action:

Accept staff report and provide direction to staff.

Richard Taylor, City Attorney presented the staff report.

Mayor Fitzsimmons invited public comment.

The following individuals spoke at this time: Darrell Miller, Gary Smith, Bill Dalton

Receive report, no vote needed.

4. American Rescue Plan Act of 2021 (ARPA) funds – Update

Recommended Action:

Receive updates on the American Rescue Plan Act of 2021 (ARPA) funded projects.

Macedonio Nunez, City Engineer presented the staff report.

Mayor Fitzsimmons invited public comment.

The following individuals spoke at this time: Bill Dalton, Darrell Miller

PAGE/FITZSIMMONS MOVED TO **DIRECT STAFF TO EXPLORE ADDING A PUBLIC RESTROOM IN THE VILLAGE.** MOTION PASSED BY THE FOLLOWING ROLL CALL VOTE: AYES: AFTAB, PAGE, WALIA, ZHAO, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: NONE.

Mayor Fitzsimmons requested a recess at this time.

Vice Mayor Zhao left the meeting during the recess.

Mayor Fitzsimmons reconvened the meeting at 1:30 p.m.

5. Capital Improvement Program Review Package

Recommended Action:

Receive the Capital Improvement Program (CIP) Review Package and provide feedback to staff in preparation for the CIP Prioritization Study Session.

Nick Pegueros, Administrative Services Director and John Cherbone, Public Works Director presented the staff report.

Mayor Fitzsimmons invited public comment.

The following individuals spoke at this time: Darrell Miller, Bill Dalton

WALIA/PAGE MOVED TO **DIRECT STAFF TO PROVIDE INFORMATION AT THE MARCH 15, 2023 CIP PRIORITIZATION SESSION, INCLUDING SAMPLES OF HOW OTHER CITIES ARE ADDRESSING OUTDOOR DINING AREAS AND INFORMATION FOR HOW ADDITIONAL FUNDS WILL BE SPENT FOR FY 2023-24 PAVEMENT MANAGEMENT PROGRAM.** MOTION PASSED BY THE FOLLOWING ROLL CALL VOTE: AYES: AFTAB, PAGE, WALIA, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: ZHAO.

RECAP

The City Manager provided a review of the items discussed and the actions taken by the City Council.

ADJOURNMENT

PAGE/AFTAB MOVED TO **ADJOURN THE MEETING AT 2:47 P.M.** MOTION PASSED BY THE FOLLOWING VOTE: AYES: AFTAB, PAGE, WALIA, FITZSIMMONS. NOES: NONE. ABSTAIN: NONE. RECUSED: NONE. ABSENT: ZHAO.

Minutes respectfully submitted:

Britt Avrit, City Clerk
City of Saratoga