

MINUTES
WEDNESDAY, MARCH 21, 2018
SARATOGA CITY COUNCIL REGULAR MEETING

At 4:45p.m., the City Council held a Closed Session at 13777 Fruitvale Avenue in the Administrative Conference Room.

At 5:00 p.m., the City Council held a Joint Meeting at 13777 Fruitvale Avenue in the Administrative Conference Room with the Ministerial Association.

At 6:00 p.m. the City Council held a Joint Meeting with the Planning Commission to review the Commission's work plan and priorities for 2018. The City Council confirmed the Commission's work plan and priorities for 2018 with no requested changes.

REGULAR SESSION

Vice Mayor Cappello called the Regular Session to order at 7:02 p.m., in the Civic Theater, Council Chambers at 13777 Fruitvale Avenue in Saratoga and Boy Scout from troop 566 led the Pledge of Allegiance.

Vice Mayor Cappello announced that pursuant to California Government Code 54953(b), Mayor Mary-Lynne Bernald would be participating in the Regular Session via teleconference from Villa Fatima located at 20400 Los Gatos-Saratoga Road, Room 120, Saratoga, CA 95070. City Clerk Nora Pimentel proceeded with confirmation of certain matters related to the teleconference for the record and roll call.

ROLL CALL

PRESENT: Mayor Mary-Lynne Bernald, Vice Mayor Manny Cappello
Council Members, Howard Miller, Emily Lo, Rishi Kumar

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Richard Taylor, City Attorney
Crystal Bothelio, Deputy City Manager
Nora Pimentel, City Clerk
Mary Furey, Finance and Administrative Director
John Cherbone, Public Works Director
Mainini Cabute, Administrative Analyst
Lauren Pettipiece, Administrative Analyst

REPORT ON POSTING OF THE AGENDA

City Clerk Nora Pimentel reported that the agenda for this meeting was properly posted on February 15, 2018.

REPORT FROM CLOSED SESSION

There was no report from Closed Session.

REPORT FROM JOINT MEETING

Tina Walia, Chair of the Planning Commission, reported on the Joint Meeting with the City Council.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

No one requested to speak.

ANNOUNCEMENTS

Vice Mayor Cappello announced the following upcoming events: Paint the City Kick-Off on Saturday, March 24; Blossom Festival on Saturday, March 24; Living Room Conversations on March 27; Hanami at Hakone Cherry Blossom Night Viewing; and the 5K Color Dash on April 8, 2018.

CEREMONIAL ITEMS

Commendation for Outgoing City Commissioner

Recommended Action:

Read and present commendation.

Vice Mayor Cappello and the City Council presented Wendy Chang with a Commendation in recognition of her service on the Planning Commission.

Appointment of Commissioners & Oath of Office

Recommended Action:

Approve the attached resolution appointing 2 members to the Planning Commission; and directed former Mayor Chuck Page to administer the Oath of Office.

RESOLUTION 18-015

LO/MILLER MOVED TO ADOPT A RESOLUTION **APPOINTING 2 MEMBERS TO THE PLANNING COMMISSION.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1. CONSENT CALENDAR

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Special City Council Meetings on February 12, 2018 and March 5, 2018.

LO/BERNALD MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE SPECIAL CITY COUNCIL MEETINGS ON FEBRUARY 12, 2018 AND MARCH 5, 2018.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 03/06/2018 Period 9; and 3/13/2018 Period 9.

LO/BERNALD MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 03/06/2018 PERIOD 9; AND 3/13/2018 PERIOD 9.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

1.3. Notice of Completion - Senior Center ADA Restrooms

Recommended Action:

Move to accept the CDBG-funded Senior Center ADA Restroom project contract as complete, and authorize staff to record the Notice of Completion (NOC).

LO/BERNALD MOVED TO **ACCEPT THE CDBG-FUNDED SENIOR CENTER ADA RESTROOM PROJECT CONTRACT AS COMPLETE, AND AUTHORIZE STAFF TO RECORD THE NOTICE OF COMPLETION (NOC).** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.4. Amendment to Increase the Capital Budget for the Guava Court Pedestrian Railroad Crossing

Recommended Action:

Approve the Resolution to Increase the Capital Budget in the amount of \$125,000 for the Guava Court Pedestrian Railroad Crossing.

RESOLUTION NO. 18-007

LO/BERNALD MOVED TO **APPROVE A RESOLUTION TO INCREASE THE CAPITAL BUDGET IN THE AMOUNT OF \$125,000 FOR THE GUAVA COURT PEDESTRIAN RAILROAD CROSSING.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.5. Authorize Disposal of City Vehicles and Equipment

Recommended Action:

Move to authorize the disposal of the following vehicles and equipment:

1. 2003 Chevy S-10 Vehicle # 103 (Engineering)
2. 2003 Chevy 3500 Dump Vehicle #105 (Parks Division)
3. 2002 Ford Taurus Vehicle # 98 (Pool Vehicle)
4. 2012 Interstate Trailer # E045 (Street Division)

LO/BERNALD MOVED TO **AUTHORIZE THE DISPOSAL OF ONE 2003 CHEVY S-10 VEHICLE #103 (ENGINEERING), ONE 2003 CHEVY 3500 DUMP VEHICLE #105 (PARKS DIVISION), ONE 2002 FORD TAURUS VEHICLE #98 (POOL VEHICLE), AND ONE 2012 INTERSTATE TRAILER #E045 (STREET DIVISION).** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.6. Quarterly Communications Report

Recommended Action:

Receive report.

Council Member Miller requested that this item be removed from the Consent Calendar and heard following item Regular Business Item 3.2.

Lauren Pettipiece, Administrative Analyst, presented the staff report.

Vice Mayor Cappello invited public comment on this item.

No one requested to speak.

MILLER/BERNALD MOVED TO **ACCEPT THE REPORT.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.7. Resolution of Local Support for the Metropolitan Transportation Commission's OneBayArea Grant Cycle 2 (OBAG 2) Program funding for the Prospect Road Improvement Project.

Recommended Action:

Adopt Resolution supporting the Metropolitan Transportation Commission's OneBayArea Grant Cycle 2 (OBAG 2) Program funding for the Prospect Road Improvement Project in the amount of \$1,070,000.

RESOLUTION NO. 18-008

LO/BERNALD MOVED TO **ADOPT A RESOLUTION SUPPORTING THE METROPOLITAN TRANSPORTATION COMMISSION'S ONEBAYAREA GRANT CYCLE 2 (OBAG 2) PROGRAM FUNDING FOR THE PROSPECT ROAD IMPROVEMENT PROJECT IN THE AMOUNT OF \$1,070,000.** MOTION PASSED.

AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.8. Replacement of Quito Road Bridges – Approval of Acquisition and Acceptance of Interests in Real Property

Recommended Action:

Adopt resolution approving the acquisition of easement and fee interests in real property necessary for the Quito Road Bridges project and authorizing the City Manager to accept those interests on behalf of the City.

RESOLUTION NO. 18-009

LO/BERNALD MOVED TO **ADOPT A RESOLUTION APPROVING THE ACQUISITION OF EASEMENT AND FEE INTERESTS IN REAL PROPERTY NECESSARY FOR THE QUITO ROAD BRIDGES PROJECT AND AUTHORIZING THE CITY MANAGER TO ACCEPT THOSE INTERESTS ON BEHALF OF THE CITY.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR.NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

2. PUBLIC HEARING

2.1. Weed/Brush Abatement Program Assessment Hearing

Recommended Action:

Open public hearing, accept public testimony and consider amendments to the assessment report, and adopt resolution confirming report and assessment of weed/brush abatement program charges.

Crystal Bothelio, Deputy City Manager presented the staff report.

Vice Mayor Cappello opened the public hearing.

No one requested to speak.

Vice Mayor Cappello closed the public hearing.

RESOLUTION NO. 18-010

MILLER/LO MOVED TO **ACCEPT PUBLIC TESTIMONY AND CONSIDER AMENDMENTS TO THE ASSESSMENT REPORT, AND ADOPT RESOLUTION CONFIRMING REPORT AND ASSESSMENT OF WEED/BRUSH ABATEMENT PROGRAM CHARGES.** ROLL CALL VOTE FOUND ALL IN FAVOR. MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR.NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

Upon Council consensus, the City Council proceeded to Regular Business Item 3.2.

3. GENERAL BUSINESS

3.1. Resolution Reaffirming the City of Saratoga's Commitment to Communitywide Firearm Safety

Recommended Action:

Adopt resolution reaffirming the City of Saratoga's commitment to communitywide firearm safety.

Crystal Bothelio, Deputy City Manager, presented the staff report.

Vice Mayor Cappello invited public comment on this item.

The following people requested to speak:

Erik Swanson

No one else requested to speak.

RESOLUTION NO. 18-011

BERNALD/CAPPELLO MOVED TO **ADOPT A RESOLUTION REAFFIRMING THE CITY OF SARATOGA'S COMMITMENT TO COMMUNITYWIDE FIREARM SAFETY**. MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

3.2. Allocation of Community Event Grant Program Funds

Recommended Action:

Review the Community Event Grant Program applications for Fiscal Year 2018/19 and determine allocations.

Lauren Pettipiece, Administrative Analyst presented the staff report.

Vice Mayor Cappello invited public comment on this item.

The following people requested to speak:

Bill Higgins

Jill Hunter

Anjali Kausar

Ann Waltonsmith

Flora Hoffman

Jenny Studley

Usha Srinivasan

Sara Hanukah

Paul Hernandez

Iris Bendaham

Emily Lou Harris

No one else requested to speak.

BERNALD/MILLER MOVED TO **APPROVE INCREASING THE SARATOGA VILLAGE DEVELOPMENT COUNCIL SECURED GRANT FUNDING AMOUNT TO \$3,500.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

MILLER/LO MOVED TO **APPROVE ALLOCATING \$5,000 OF COMMUNITY EVENT GRANT PROGRAM FUNDS TO HAKONE MATSURI AND \$5,000 TO SASCC HEALTH FAIR AND NOT FUND THE SARATOGA OAKS STREET GRAMMAR SCHOOL REUNION.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

CAPPELLO/MILLER MOVED TO **APPROVE ALLOCATING \$1,800 OF COMMUNITY EVENT GRANT PROGRAM FUNDS TO CALIFORNIA HOLOCAUST ACTION AND AWARENESS INTERACTIVE MUSEUM AND \$2,000 TO SHUSHAN COUNTY FAIR/PLAYLAND.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

MILLER/CAPPELLO MOVED TO **APPROVE STAFF TO PROPORTIONATELY ALLOCATE THE REMAINING BALANCE OF THE COMMUNITY EVENT GRANT PROGRAM FUNDS AS FOLLOWS: GIRLS SCOUT CRAFTS AT BLOSSOM FESTIVAL FOR \$312; MOSIAC SARATOGA FOR \$2,080; OPERA IN THE PARK FOR \$1,456; AND ROCK THE GARDEN FOR \$1,352.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

COUNCIL ASSIGNMENTS

Mayor Mary-Lynne Bernald

Public Art Committee - Mayor Bernald reported that she would attend the Paint the City Kick-Off event for the Utility Box Project via face time.

South Flow Arrivals Ad Hoc Committee – Mayor Bernald reported that she would participate in the meeting on March 23 via teleconference.

Vice Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors – Vice Mayor Cappello reported that there was a meeting on March 8, 2018 that included presentations from Silicon Valley Joint Venture, an update on RHNA, an MTC report, and a Measure A update.

Santa Clara County Housing and Community Development (HCD) Council Committee – The first meeting of this year is scheduled for Monday, March 26, 2018.

West Valley Sanitation District – Vice Mayor Cappello reported that the District is in the budget approval cycle at this time, there will be a rate increase hearing on May 9, 2018 at the Campbell Council Chambers to consider a proposed fee increase of 5.7% for a single family dwelling.

Council Member Howard Miller

Council Finance Committee – The Committee met and discussed service grants issued by the City and asset replacement schedules.

Saratoga Ministerial Association – The Association met on March 21 and discussed the RYDE program, which provides senior transportation and is in need of volunteer drivers, and Living

Room Conversation, which is viewed as one of the most successful Living Room Conversation programs in the nation and its success is attributed to the City's involvement.

Saratoga Sister City Organization - There was discussion on the upcoming trip to Japan in July.
Silicon Valley Clean Energy Authority Board of Directors – The Silicon Valley Clean Energy Finance Committee was awarded the CSMFOA Budget Award.

Council Member Emily Lo

Hakone Foundation Board & Executive Committee – There was a reception to kick off the Cherry Blossom Night Viewing on March 20, 2018. There will be nightly viewings from 5:30 p.m. to 9:30 p.m. Monday thru Friday during the blooming season.

Public Art Committee – There will be a Utility Box Painting Kick-Off on March 24, 2018.

Council Member Rishi Kumar

Saratoga Chamber of Commerce & Destination Saratoga - There was a Chamber meeting earlier in March and discussion included the new stop signs in the Village and the Big Basin Way turnaround. Council Member Kumar announced that Ann Davis is resigning from the Chamber Board.

CITY COUNCIL ITEMS

Council Member Lo, with support from Council Member Miller, requested discussion of foreign language tools for non-English speaking residents, including budget impacts for Fiscal Year 2018/19.

Council Member Miller, with support from Mayor Bernald, requested that the City Council hold a discussion on the Community Event Grant Program to review program rules and also consider providing secured grant funding for the the SASCC Health Fair and Hakone Matsuri in future years.

Council Member Miller, with support from Council Member Lo, requested a City Council newsletter item firearm storage requirements that have been adopted by other jurisdictions in the County.

Council Member Miller, with support from Vice Mayor Cappello, nominated a new Fiscal Year 2019/20 Capital Project - Big Basin Way Trail Master Plan – that would consolidate existing trail projects on or near Big Basin Way and requested that the Finance Committee review the project before City Council consideration.

COUNCIL COMMUNICATIONS

Council Member Kumar reported on the following upcoming events: Silicon Valley Robotics Team Formation Day; and the 4th Annual Silicon Valley's Got Bollywood. Council Member Kumar shared information about a California Public Utilities Commission (CPUC) meeting in Sacramento on March 22, 2018 and encouraged residents to write to the CPUC to share their viewpoints on water rates.

Council Member Lo shared information regarding the League of Peninsula Division Legislation Action Committee.

Mayor Bernald thanked the Council for their support following recent surgeries.

CITY MANAGER'S REPORT

James Lindsay, City Manager, reported that the first wayfinding signs are up at the State Route 85 and Saratoga Avenue interchange. He welcomed feedback before the rest of the signs go up throughout the City.

ADJOURNMENT

Vice Mayor Cappello adjourned the meeting at 9:22 p.m.

Minutes respectfully submitted:

Nora Pimentel, MMC
City Clerk, City of Saratoga