



CITY OF SARATOGA  
TRAFFIC SAFETY COMMISSION  
*SPECIAL MEETING MINUTES- DRAFT*

DATE: February 19, 2019  
TIME: 6:00 PM – 8:00 PM  
LOCATION: Administrative Conference Room  
13777 Fruitvale Avenue, Saratoga, CA 95070

Call to Order – 6:10 p.m.

Present: Jonathan Choi (Chair), Ray Cosyn, Christopher Coulter, Mitch Kane, David McIntyre

Absent: Belal Aftab, E.J. Tim Harris

Staff: Mainini Cabute, John Cherbone, Franziska Church, Ashley Brooks

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on February 14, 2019.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

#### Oral & Written Communication

Any member of the public may address the Commission about any matter not on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

#### Approval of Draft Minutes

January 10, 2019 regular meeting.

- COMMISSIONER COULTER GAVE MOTION TO APPROVE
- COMMISSIONER COSYN GAVE SECOND
- 4-0 (AFTAB AND HARRIS ABSENT, KANE ABSTAINED)

#### Sheriff's Report to the Commission

-NONE.

#### Old Business

-NONE.

## New Business

### 1. Traffic Safety Meeting Process and Governance

Summary: Over the past few years, the TSC has seen an increase in agenda items resulting in longer meetings and a need to evaluate both the process and the method for recommending solutions.

Action: TSC will discuss possible process changes and method for recommending solutions.

- *COMMISSIONERS WILL CONTINUE TO WORK WITH STAFF TO IMPROVE PROCESS AND GOVERNANCE.*

### 2. Safe Routes to School 2019 Planning

Summary: In April 2018, the City of Saratoga adopted a resolution in support of the County of Santa Clara's Safe Routes to School effort. The TSC is the multidisciplinary team that will support Safe Routes to School Program and encourage walking and biking. The TSC will need to create a plan to implement the elements outlined in the City resolution.

Action: Discuss elements of the resolution and implementation plan.

- *COMMISSIONERS WILL CONTINUE TO WORK WITH STAFF TO IMPLEMENT THE CITY'S SAFE ROUTES TO SCHOOL PROGRAM.*

### 3. Joint Council Meeting with TSC

Summary: Each year the City Council meets with its Commissions to discuss with the commissioners the prior year accomplishments and priorities for the upcoming year. The City Council has a Joint meeting with TSC scheduled for March 11, 2019.

Action: Discuss which accomplishments to highlight and determine 2019 priorities.

- *COMMISSIONERS DISCUSSED DRAFT WORK PLAN.*

**Adjournment 8:03 P.M.**

Respectfully Submitted By:

Mainini Cabute, Public Works Staff