



# SARATOGA YOUTH COMMISSION REGULAR MEETING

**FEBRUARY 23, 2021**

## **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public view and participate in the meeting by using the Zoom website <https://us02web.zoom.us/j/89372376319> or App (Webinar ID 893 7237 6319) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/yc](http://www.saratoga.ca.us/yc) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

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## **7:00 PM YOUTH COMMISSION REGULAR MEETING**

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**ROLL CALL 7:02 p.m.**

**Present: Bradley, Hicks (late), Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang.**

**Absent: Zhai.**

**Members of the public: Akanksha Roy, Chloe Lee.**

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.*

**AGENDA ITEMS:**

1. Youth Commission Minutes

**Recommended Action:**

Review and approve the minutes from the February 9, 2021 meeting.

**Jain motioned to approve the January 26 minutes. Wang seconded the motion. AYES: Bradley, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang. NOES: none. ABSTAIN: none. PASSED 9-0.**

2. Presentation on Teen Vaping

**Recommended Action:**

Receive the special presentation from Akanksha Roy on the topic of teen vaping.

- **Youth Commission to promote YesToYouth art initiative on their Instagram account and have Commissioners submit artwork if interested**

3. Kindness Week Recap

**Recommended Action:**

Review #TeenKindnessWeek. Discuss what went well, what could be improved, and how you participated. Holiday Subcommittee: Michelle, Alex, Timothy, Linnea.

- **Commissioners posted on Instagram and dropped off handwritten cards from elementary schoolers to El Camino Health**
- **What went well:**
  - **Dropping off cards**
  - **Organized very well**
  - **Activities were fun and interactive**
  - **Posts were well-designed**
  - **City council members enjoyed thank-you cards**
- **Improvements:**
  - **Getting promotions and marketing for the event out earlier**
  - **Build up to the event**
  - **Paper/physical marketing for next time**
  - **Marketing in school newsletters and different mediums**

**AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang. NOES: none. ABSTAIN: none. PASSED 10-0.**

4. Treasurer Report and Fundraising Update

**Recommended Action:**

Receive report from the Youth Commission Treasurer.

- **Commissioners to keep sharing out the GoFundMe fundraiser**

5. SED Talks: Entrepreneurship

**Recommended Action:**

Review SED Talks Spring event and confirm the schedule for March 20, 2021.

- **Finalized all speakers: Manny Cappello, Kaushik Narayan, Jacob Choi**
- **15 minutes per speaker, Q&A panel at the end**
- **Subcommittee to make a quick 15-20 second commercial advertising the event**
- **Commissioners to ask 1-2 related school clubs (FBLA, DECA, Business, etc.) to promote the event**
- **Ask local businesses targeted towards teens (ie. TeaLyfe) to see if they can post SED Talks promotional posters**

6. Saratoga Speaks Report

**Recommended Action:**

Receive updates from the *Saratoga Speaks* Subcommittee. YouTube Series: Nivi, Jacob, Aria.

- **In the process of scheduling speakers for an upcoming climate change episode**
- **Will be planning out other topics in a future subcommittee meeting**

7. Inclusion Subcommittee Report

**Recommended Action:**

Review program details and confirm scheduling for the emergency preparedness kit workshop on March 27, 2021. Inclusion: Nicole, Nicita, Carolyn, Cameron.

- **Youth Commission to join the event and assemble the kits as well**
- **Subcommittee to begin marketing by the end of this week**

8. Toga Trails 2021

**Recommended Action:**

Receive report from subcommittees on community event, hiking fundraiser. Discuss prizes and incentives for the public to participate. Discuss marketing and target participation goals.

- **Logistics/registration subcommittee:**
  - Registration to follow same format of Color Dash registration
  - Eventbrite or city Google form; include \$10-15 registration fee
  - Subcommittee will be mapping and marking landmarks for checkpoints by next Commission meeting
- **Marketing subcommittee:**
  - Honor code: for every trail they finish, participants might get a mini award (easily deliverable items such as bumper stickers, bracelets, etc).
  - Subcommittee to decide incentives (ie. t-shirts, tote/drawstring bags)
  - Video promotions beginning soon
  - Collaborate with trail owners and Parks and Recreation Commission for marketing
  - Push back registration packet designs into March
- **Prize subcommittee:**
  - May limit number of portable chargers to early registrants only

- No need to worry about budget for the event; staff will update subcommittee on tentative budget
- Seek gym memberships, monetary/physical donations from community, or sponsorships from chain-owned corporations

**Madhan motioned to accept all subcommittee updates and for subcommittees to implement feedback by next meeting. Liu seconded the motion. AYES: Bradley, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang. NOES: none. ABSTAIN: none. PASSED 10-0.**

9. Future Agenda Items

**Recommended Action:**

Consider agenda items for upcoming meetings. The next Youth Commission meeting is scheduled for March 9, 2021.

- **Treasurer Report, SED Talks, Saratoga Speaks subcommittee and Inclusion subcommittee reports, Toga Trails subcommittee update**

**Commissioner Wang motioned to add Generation Up to the next Youth Commission meeting. Leung seconded the motion. AYES: Bradley, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang. NOES: none. ABSTAIN: none. PASSED 10-0.**

**ADJOURNMENT 9:11 p.m.**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Kayla Nakamoto, Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on February 18, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 18<sup>th</sup> day of February 2021 at Saratoga, California.*

*Kayla Nakamoto, Administrative Analyst*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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