

MINUTES
WEDNESDAY, MARCH 7, 2018
SARATOGA CITY COUNCIL REGULAR MEETING

At 4:45p.m., the City Council held interviews at 13777 Fruitvale Avenue in the Administrative Conference Room to fill 2 terms on the Planning Commission. The Council selected incumbent Colleen Fitzsimmons and Lucas Pastuszka to fill terms each beginning on April 1, 2018 and ending March 31, 2022.

Immediately following the Commission interviews the Council held a Study Session at 13777 Fruitvale Avenue in the Administrative Conference Room to discuss and conduct the prioritization process for the Fiscal Year (FY) 2018/19 Capital Improvement Budget.

Mayor Bernald invited public comment on this item.

The following person requested to speak:

Nancy Johnson

No one else requested to speak.

Tony McFarlane Finance Manager, provided an overview of the objectives of the study session and actions taken at the City Council Retreat on February 16, 2018.

The City Council considered projects on the FY 2017/18 Unfunded CIP projects list and selected projects to consider for funding, to close, or keep on the Unfunded CIP projects list for FY 2018/19.

The City Council reviewed projects currently funded but not encumbered.

At 7:08 p.m., Mayor Bernald called the Regular Session to order in the Civic Theater Room, City Hall at 13777 Fruitvale Avenue in Saratoga and led the Pledge of Allegiance.

ROLL CALL

PRESENT:	Mayor Mary-Lynne Bernald, Vice Mayor Manny Cappello Council Members, Howard Miller, Emily Lo, Rishi Kumar
ABSENT:	None
ALSO PRESENT:	James Lindsay, City Manager Richard Taylor, City Attorney Crystal Bothelio, Deputy City Manager Nora Pimentel, City Clerk Mary Furey, Finance and Administrative Director

REPORT ON POSTING OF THE AGENDA

City Clerk Nora Pimentel reported that the agenda for this meeting was properly posted on February 15, 2018.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Corrine Vita expressed concern about the 4-way stop sign at Big Basin Way and 4th Street approved at the last Council meeting.

Keith Armstrong spoke about the Hakone Gardens proposed pump facility.

ANNOUNCEMENTS

Mayor Bernald made the following announcements: Hanami at Hakone – Cherry Blossom Night viewing in the spring; St. Paddy’s Party on March 17, 2018; Paint the City Kickoff on March 24, 2018; and the Blossom Festival on March 24, 2018.

CEREMONIAL ITEMS

Proclamation Recognizing March as Youth Arts Month

Recommended Action:

Present a proclamation to a representative of Artspiration, the Santa Clara County Arts Initiative.

Mayor Bernald and the City Council presented the Proclamation recognizing March as Youth Arts Month.

Commendations for Science Fair Winners

Recommended Action:

Present commendations to the 2017 Synopsys Silicon Valley Science and Technology Championship Science Fair Winners who live in Saratoga.

Mayor Bernald and City Council Members presented Commendations to the Science Fair Winners.

Mayor Bernald and the City Council presented commendations to the 2017 Synopsys Silicon Valley Science and Technology Championship Science Fair winners

Proclamation Recognizing March as American Red Cross Month

Recommended Action:

Present a proclamation to a representative of the American Red Cross and receive a presentation about American Red Cross in Santa Clara County.

Mayor Bernald and the City Council presented the Proclamation recognizing March as American Red Cross Month to Jim Yoke. Following the proclamation presentation, Jim Yoke made a presentation to Council.

1. CONSENT CALENDAR

1.1. City Council Meeting Minutes

Recommended Action:

Approve the City Council minutes for the Regular City Council Meeting on February 21, 2018.

MILLER/CAPPELLO MOVED TO **APPROVE THE CITY COUNCIL MINUTES FOR THE REGULAR CITY COUNCIL MEETING ON FEBRUARY 21, 2018.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.2. Review of Accounts Payable Check Registers

Recommended Action:

Review and accept check registers for the following accounts payable payment cycles: 02/20/2018 Period 8; and 02/27/2018 Period 8.

MILLER/CAPPELLO MOVED TO **ACCEPT CHECK REGISTERS FOR THE FOLLOWING ACCOUNTS PAYABLE PAYMENT CYCLES: 02/20/2018 PERIOD 8; AND 02/27/2018 PERIOD 8.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.3. Treasurer's Report for the Month Ended January 31, 2018

Recommended Action:

Review and accept the Treasurer's Report for the month ended January 31, 2018.

MILLER/CAPPELLO MOVED TO **ACCEPT THE TREASURER'S REPORT FOR THE MONTH ENDED JANUARY 31, 2018.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

1.4. City Council Norms Update

Recommended Action:

Adopt a resolution amending the City of Saratoga City Council Norms of Operation

RESOLUTION NO. 18-005

MILLER/CAPPELLO MOVED TO **ADOPT A RESOLUTION AMENDING THE CITY OF SARATOGA CITY COUNCIL NORMS OF OPERATION.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

2. PUBLIC HEARING

None.

3. GENERAL BUSINESS

3.1. FY 2017/18 Mid-Year Budget Status Report and Budget Adjustment Resolution

Recommended Action:

Review Mid-Year Budget Status Report and adopt the attached resolution approving the proposed budget adjustments.

Mary Furey, Finance and Administrative Services Director, presented the staff report.

Mayor Bernald invited public comment on this item.

The following person requested to speak:

Corrine Vita

No one else requested to speak.

RESOLUTION NO. 18-006

MILLER/CAPPELLO MOVED TO **ADOPT A RESOLUTION APPROVING THE PROPOSED BUDGET ADJUSTMENTS.** MOTION PASSED. AYES: BERNALD, CAPPELLO, MILLER, LO, KUMAR. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE

3.2. Website Features and Functionality

Recommended Action:

Direct staff accordingly.

Crystal Bothelio, Deputy City Manager, presented the staff report.

Mayor Bernald invited public comment on this item.

The following person requested to speak.

Corrine Vita

No one else requested to speak.

Several members of the City Council commented that there is room for improvements and directed staff to return within six months with a staff report to discuss a mobile app.

COUNCIL ASSIGNMENTS

Mayor Mary-Lynne Bernald

Council Finance Committee – There will be a meeting on March 8, 2018.

Public Art Committee – There will be a meeting on March 8, 2018.

South Flow Arrivals Ad Hoc Committee – Mayor Bernald reported participating in the last meeting by phone and that the committee is meeting regularly every two weeks.

West Valley Mayors and Managers – There was a meeting last week at the Senior Center and the group received a presentation related to the RYDE program.

Vice Mayor Manny Cappello

Cities Association of Santa Clara County Board of Directors – The top priorities for the year were identified at the last meeting, along with schedules for presentations. Vice Mayor Cappello mentioned he is in charge of the Age Friendly presentation, which will take place in August.

Vice Mayor Cappello reported that there will be a meeting on March 8, 2018 that will include a presentation from the Silicon Valley Joint Venture on its new initiative, Talent Partnership. Other presentations will include RENA, MTC report, Measure A update, and EMS changes taking place in the County.

Santa Clara County Housing and Community Development (HCD) Council Committee – There will be a meeting on Monday the 26th.

Council Member Howard Miller

Saratoga Ministerial Association – The Ministerial Association met and there was an interest to continue discussion on firearm safety and there will be a joint meeting with the Council at the March 21, 2018 City Council meeting. Council Member Miller announced the student walkout on March 14, 2018 to protest school gun violence.

Saratoga Sister City Organization – The Sister City met and are planning their 35th Anniversary next year and in preparation there will be a formal delegation from Japan to Saratoga.

Valley Transportation Authority (VTA) Policy Advisory Committee – The committee scheduled future discussion on funding. Council Member Miller reported that the BART project was expected to be in service by fall 2017, but it is now unclear as to when it will be completed.

VTA State Route 85 Corridor Policy Advisory Board – The Board received an update on the data VTA has been collecting and receiving from different sources. Council Member Miller reported that the expected \$1.2 million from Measure B is being held in escrow due to pending litigation on the validity of the ballot measure.

Council Member Emily Lo

Hakone Foundation Board & Executive Committee – Council Member Lo announced that invitations to the Hanami at Hakone VIP Cherry Blossom Night Viewing Party went out and those interested in attending should RSVP by March 16, 2018.

Public Art Committee – There will be Public Art kickoff on the utility box project on March 24, 2018 and on March 8, 2018 there will be a meeting to talk about a potential mural project.

Council Member Rishi Kumar

Association of Bay Area Governments – There has been no meeting this year so far.

Santa Clara County Expressway Plan 2040 Policy Advisory Board – There has been no meeting this year so far.

Santa Clara Valley Water District Commission – There will be a meeting in mid-April.

CITY COUNCIL ITEMS

None

CITY MANAGER'S REPORT

James Lindsay, City Manager, announced a new service available for requesting public records through an online portal on the City's website.

The City Council reconvened into the Study Session at 8:35 p.m. to continue the prioritization process for the FY 2018/19 Capital Improvement Budget.

COUNCIL CONSENSUS:

The City Council agreed to close the following projects in the FY 2018/19 budget:

- Highway 9 Safety Improvements
- Bainter Avenue Retaining Wall
- Sustainable Landscaping
- Library EV Fast Charge
- Citywide Transportation Needs Assessment
- Village Façade Program

The Council further directed staff to allocate remaining funds to the CIP Reserve.

The City Council directed staff to include the following Existing Projects with additional funding for funding in FY 2018/19:

- Big Basin Way Turnaround at \$135,000
- Hakone Gardens Infrastructure Improvements for an additional \$120,000
- Guava Court/Fredericksburg Entrance (Design) for an additional \$125,000
- Community Center/Senior Center Electrical Panel Upgrade at \$40,000

The City Council directed staff to include the following Nominated Projects for funding in FY 2018/19:

- Fruitvale/Allendale avenue Intersection Improvements at \$250,000
- Park & Trail Improvements at \$43,000
- Quito/Pollard Road Open Space Improvements at \$75,000
- Senior Center Entrance Remodel at \$50,000
- Accessibility Assessment at \$75,000

The City Council directed staff to include the following Unfunded Projects for funding in FY 2018/19:

- Quarry Park Pond Improvements (Perimeter Walkway and Vegetation Removal) at \$50K from Parks-in-Lieu
- Community Development Lobby Remodel at \$150,000 from Council Discretionary
- Renovate Existing Stage at Community Center at \$90,000 from Risk Management

The City Council reviewed and accepted cost updates for the following projects in the FY 2018/19 Unfunded CIP Projects list:

- Quito Road Sidewalk Improvements (\$300,000 to \$500,000)
- Bocce Ball Court (from \$48,000 to \$70,000)

The City Council added the following projects to the FY 2018/19 Unfunded CIP Projects list:

- Quarry Park Bike Path \$175,000
- Park, Trails, Grounds & Medians Replacement (additional funding \$100,000)

ADJOURNMENT

Mayor Bernald adjourned the meeting at 10:36 p.m.

Minutes respectfully submitted:

Nora Pimentel, MMC
City Clerk, City of Saratoga