

**APPROVED MINUTES
WEDNESDAY MARCH 10, 2021
SARATOGA PLANNING COMMISSION REGULAR MEETING**

Chair Mohiuddin called the virtual Regular Meeting to order at 7:00 p.m. via teleconferencing through Zoom. Prior to Roll Call, the Chair and Community Development Director explained that the Planning Commission meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Planning Commission met all the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

ROLL CALL

PRESENT: Chair Razi Mohiuddin, Vice Chair Anjali Kausar, Commissioners Sunil Ahuja, Clinton Brownley and Herman Zheng
ABSENT: None
ALSO PRESENT: Debbie Pedro, Community Development Director

APPROVAL OF MINUTES

Action Minutes from the Regular Planning Commission Meeting of February 10, 2021.

Recommended Action:

Approve Minutes of Regular Planning Commission Meeting of February 10, 2021.

KAUSAR/AHUJA MOVED TO APPROVE THE MINUTES OF THE FEBRUARY 10, 2021 MEETING. MOTION PASSED. AYES: AHUJA, BROWNLEY, KAUSAR, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS: NONE

REPORT ON APPEAL RIGHTS

1. **NEW BUSINESS: NONE**

2. **PUBLIC HEARING**

2.1 Application PCUP20-0004; 14395 Big Basin Way (503-24-034); Atam Sandhu / Stephen Worden – The applicant is requesting a modification of an existing Conditional Use Permit to allow beer and wine retail sales at an existing gasoline service station. The site is zoned CH-1. Staff Contact: Christopher Riordan (408) 868-1212 or criordan@saratoga.ca.us.

Recommended Action:

Adopt Resolution No. 21-004 approving the proposed sign program subject to conditions of approval included in Attachment 1.

AHUJA/BROWNLEY MOVED TO **APPROVE RESOLUTION 21-004 APPROVING APPLICATION PCUP20-0004.** MOTION PASSED. AYES: AHUJA, BROWNLEY, KAUSAR, MOHIUDDIN, ZHENG. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

3. DIRECTOR ITEMS:

Director Pedro announced that on March 3, 2021, City Council appointed three members to the Planning Commission. Razi Mohiuddin and Jojo Choi were appointed to full terms and Cheriell Jensen was appointed to a 1-year partial term. She stated that a community meeting on the House Family Vineyards will be held on March 16, 2021. She also announced that registration is open for the Planning Commissioner Academy conference.

4. COMMISSION ITEMS:

Vice-Chair Kausar congratulated new members Jojo Choi and Cheriell Jensen and welcomed them to the Planning Commission.

5. ADJOURNMENT: Vice-Chair Kausar moved for adjournment at 7:35 PM.

Minutes respectfully submitted:

Frances Reed, Administrative Technician
City of Saratoga