



# SARATOGA TRAFFIC SAFETY COMMISSION MINUTES MARCH 11, 2021

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## 6:30 PM TRAFFIC SAFETY COMMISSION

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**CALL TO ORDER** – 6:30 PM

**ROLL CALL**

PRESENT: *Christopher Coulter (Chair), Manil Vasantha (Vice Chair), Belal Aftab, Jonathan Choi, Chi-Kuang Chu, Ray Cosyn, Mitch Kane*

ABSENT: None.

STAFF PRESENT: *Ashley Brooks, Emma Burkhalter, Mainini Cabute, John Cherbone.*

**REPORT ON POSTING OF AGENDA**

*Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on March 4, 2021.*

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the Commission for up to three (3) minutes on matters not on the agenda. The law generally prohibits the Commission from discussing or taking actions on these items. The Commission may choose to place the topic on a future agenda.*

**APPROVAL OF MINUTES**

[01-14-2021 TSC MINUTES - Draft](#)

**Recommended Action:**

Approve January 14, 2021 Minutes

CHOI/VASANTHA MOTIONED TO APPROVE THE MINUTES. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

**SHERIFF'S REPORT TO THE COMMISSION**

[Sheriff's Report](#)

January & February citation summary and collision statistics.

SGT. GONZALEZ GAVE PRESENTATION DESCRIBING HOW TO READ CITATION SUMMARY/COLLISION STATISTICS.

## OLD BUSINESS

1. [TSC Matrix 398 – Reid Lane](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/CHOI MOTIONED TO ASK LIAISON TO SCHEDULE SEPARATE WORK MEETING TO DISCUSS SPEED HUMP CRITERIA. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. [TSC Matrix 455- Saratoga Avenue](#)

**Recommended Action:**

Review the comprehensive traffic safety plan and make a recommendation.

VASANTHA MOTIONED TO ACCEPT THE REPORT.

COSYN SECONDED WITH FRIENDLY AMENDMENT TO HAVE LEFT HAND TURN LANES PAINTED GREEN.

VASANTHA MOTIONED TO ACCEPT AMENDMENT. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

3. [Traffic Matrix 466 – Chester Avenue](#)

**Recommended Action:**

Review the item and make a recommendation.

CHOI/VASANTHA MOTIONED TO HAVE CITY STAFF RE-ALIGN THE CHEVRONS. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

4. [TSC Matrix 488 - Scotland Drive](#)

**Recommended Action:**

Review the item and make a recommendation. (Note: At the January meeting, the TSC requested that the traffic engineer collect current data.)

VASANTHA/CHOI MOTIONED TO DEFER THIS ITEM TO FALL ONCE IN-PERSON SCHOOL HAS RESUMED FOR ANOTHER ROUND OF TRAFFIC COUNTS. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

## NEW BUSINESS

5. [TSC Matrix 491 – Pierce Road](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED FOR LIAISON TO SUPPORT THE SHERIFF'S OFFICE'S EFFORT TO HAVE CALTRANS GET A SPEED SURVEY THAT WILL ALLOW FOR ENFORCEMENT. MOTION WITHDRAWN.

CHOI/VASANTHA MOTIONED FOR SGT. GONZALEZ TO ASK CALTRANS TO CONDUCT SPEED SURVEY BETWEEN THE 76 GAS STATION AND PIERCE ROAD. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

6. [TSC Matrix 492 – Fruitvale Avenue/Admissions Drive](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED TO TAKE NO ACTION. MOTION PASSED (7-0-0-0) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

7. [TSC Matrix 493 – Mt. Eden Road](#)

(NOTE: COMMISSIONER AFTAB LEFT THE MEETING)

**Recommended Action:**

Review the item and make a recommendation.

CHOI/KANE MOTIONED FOR STAFF TO WORK WITH HOMEOWNER TO TRIM FOLIAGE AND FOR TRAFFIC ENGINEER TO PROVIDE SIGHT-LINE GRAPHIC. MOTION PASSED (5-0-1-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, CHOI, COSYN, KANE. NOES: NONE. ABSTAIN: CHU. ABSENT: AFTAB.

VASANTHA MOTIONED TO HAVE CITY LOOK INTO INSTALLING A MIRROR. MOTION FAILED WITH NO SECOND

8. [TSC Matrix 494 – Quito Road/Aspesi Drive](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED FOR TRAFFIC ENGINEER TO PUT TOGETHER PRELIMINARY PLAN IN A FORMAT FOR RESIDENT TO USE TO SHARE WITH NEIGHBORS TO COLLECT FEEDBACK AND BRING BACK TO TSC. MOTION

PASSED (6-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: AFTAB.

9. [TSC Matrix 495 – Springer Avenue/Stoneridge Drive](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED FOR TRAFFIC ENGINEER TO HELP SARATOGA OAKS RESIDENTS DEVELOP TRAFFIC CALMING PLAN AND BRING BACK TO TSC. MOTION PASSED (6-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, CHOI, CHU, COSYN, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: AFTAB.

**STAFF AND COMMISSION UPDATES**

10. Staff and Commission Updates

- i. Introduction of Commissioner Chi-Kuang Chu as new TSC member
- ii. Upcoming Joint TSC Meeting with City Council, March 30, 2021 at 6 pm
- iii. TSC Handbook
- iv. Update on Safe Routes to School
- v. Farewell to Commissioner Choi

**Recommended Action:**

Accept updates.

COULTER MOTIONED FOR TSC TO HAVE A SPECIAL MEETING TO DISCUSS THE HANDBOOK.

CHOI SECONDED THE MOTION WITH A FRIENDLY AMENDMENT TO ASK FORMER TRAFFIC SAFETY COMMISSIONERS TO REVIEW HANDBOOK.

COULTER MOTIONED TO ACCEPT AMENDMENT. MOTION PASSED (5-0-0-2) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, CHOI, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: AFTAB, COSYN.

**ADJOURNMENT – 10:00 PM**

CHOI/KANE MOTIONED TO ADJOURN MEETING. MOTION PASSED (5-0-0-2) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, CHOI, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: AFTAB, COSYN.

**Respectfully Submitted by**

*Emma Burkhalter, Public Works staff for the City of Saratoga*