



# City of Saratoga Parks and Recreation Commission Regular Meeting

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## *Minutes*

**DATE:** Tuesday, March 12, 2019  
**TIME:** 6:30 p.m.  
**LOCATION:** Joan Pisani Community Center, Patio Room  
19655 Allendale Avenue  
Saratoga, CA 95070

**Call to Order:** The meeting was called to order at 6:37pm by Chair Li.

**Commissioners Present:** In attendance were Ping Li, Sandy Muju, Renee Paquier, Rick Pearce, and Terry Ward.

**Commissioners Absent:** None.

**Guests:** Reggie Holt, Lucy Holt, and Olivia Smith (Saratoga Girl Scouts).

**Report on Posting of the Agenda:** Michael reported that pursuant to Government Code Section 54954.2, this meeting was properly posted on March 4, 2019 at the Theater kiosk and on the City website.

**Accept Agenda Items:** On a motion by Paquier, seconded by Ward, the agenda was accepted unanimously. No additional items may be added pursuant to Government Code Section 54954.2.

**Oral & Written Communication:** Any member of the public may address the Commission about any matter not on the agenda for this meeting for up three minutes. *Commissioners may not comment on the matter but may choose to place the topic on a future agenda.*

- Michael read an Invitation from Annette Stransky inviting CERT to participate in April 13, 2019 Blossom Festival from 10am to 4pm. Commissioner Li will be unable to attend as that is a Let's Work day at Quarry Park. Michael will set up an Eventbrite with two, 3 ½ hour shifts and send invitations.
- Upon discussion, our guests, members of the local Girl Scout troupe offered to help staff a table and set up a display promoting the benefits of local scouting.

**Approval of Parks and Recreation Commission (PRC) Draft Minutes:** On a motion by Paquier, seconded by Ward, the minutes of the January 8, 2019 were unanimously approved.

**Agenda:**

- **Park Design Review:** Public Works Director, John Cherbone presented landscape drawings for the new park design. Michael explained that the intent was to create a passive space with benches and walking paths (rather than playground equipment). On a motion by Li, seconded by Muju and Ward, the Commission unanimously recommended that Council approve the design. Michael shared an email from Richard Corson via James Lindsay re "No Name Park" naming. The Commission had also been asked to make recommendation on new park design and name. After much discussion, it was decided to place this item on the next agenda to give Commissioners Ward and Paquier time to research the history of the property, for any historic significance of

the site, or native American connection. Each will report out at a special meeting to be held in April.

- **Movie Night:** The Commissioners each accepted event assignments for the June Movie in the Park with Paquier agreeing to contact Starbucks and Rick agreeing to contact Rose’s Donut Cafe. Staff will reach out to the Library and Museum and to the local swimming programs (for an Aquaman tie-in). They also discussed which month they would be available to work, and more details will be discussed at the next meeting.
- **2019/2020 Work Plan:** Discussion of the Commission goals and objectives was very limited. Council gave little direction during the March 11, 2019 Study Session. With the upcoming contracting out of recreation services, the Commission may be focusing on parks, events and activities to create new work plan. Without further information, the Commissioners decided to delay this item until the new fiscal year.

**Commissioner and Staff Reports:** This includes updates and park reports. This section is informational only; no actions was taken.

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood some of the pavement is cracked and heaved, Foothill is nice and clean, Quarry is great
Muju	El Quito had some understandable drainage issues, Gardner has some broken pavement on the edge
Pearce	Bell Grove looks good, Congress Springs is great as always, Ravenwood need the sign board/display repaired to remove the damaged cork
Paquier	Beauchamp nothing to report, Brookglen some minor tree damage from the storm
Ward	Azule school traffic continues to be a problem, Kevin Moran was closed due to the rains

**Agenda Items for Next Meeting May 14, 2019**

- Park Naming (Ward)
- Movie Night assignments
- Park renovation / improvements schedule
- Drone videos
- Prepare and recommend 2019 Work Plan

**Adjournment** – On a motion by Paquier, seconded by Pearce, the meeting was adjourned by Chair Li at 7:39pm.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact the Michael Taylor at 408.868.1249 or mtaylor@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the

posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Michael Taylor, Recreation and Facilities Director and Risk Manager for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on March 4, 2019 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).