



# SARATOGA YOUTH COMMISSION REGULAR MEETING

MARCH 23, 2021

## **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public view and participate in the meeting by using the Zoom website <https://us02web.zoom.us/j/89288299767> or App (Webinar ID 892 8829 9767) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/yc](http://www.saratoga.ca.us/yc) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

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## **7:00 PM YOUTH COMMISSION REGULAR MEETING**

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**ROLL CALL 7:02 p.m.**

**Present: Bradley, Hicks, Huang, Jain (late), Leung, Liu, Lu, Madhan, Raamkumar (late), Wang, Zhai.**

**Absent: Madhan.**

**Attendees: Alexander Xia, Ameerah Ramzan, Benjamin Salop, Kathy Wang, Manasa G., Rana Banankhah.**

### **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.*

### **AGENDA ITEMS:**

1. Youth Commission Minutes

**Recommended Action:**

Review and approve the minutes from the March 9, 2021 meeting.

**Leung motioned to approve the March 9 minutes. Raamkumar seconded the motion.**

**AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

2. GenerationUp

**Recommended Action:**

Discuss roles and purpose of teen involvement and how to engage if desired.

- **GenerationUp: statewide, youth-led coalition of students across California advocating for educational reform**
- **CSBMA: California's first advocacy program representing youth leaders across the state**
- **CYCA: organization comprised of youth officials throughout California, strives to empower youth to best serve and advocate for peers**
- **Youth Commissioners will be working with others throughout the state to advocate for educational reform; plan to focus on statewide advocacy and commission creation**
- **[Slides presentation](#)**

**Liu motioned to nominate Bradley, Jain, and Zhai to join the CYCA. Zhai seconded the motion.**

**AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

3. Safe Routes to School

**Recommended Action:**

Assign 1-2 Commissioners to support the Safe Routes to School project.

- **Role: sharing feedback and representing Youth Commission and youth in Saratoga**

**Zhai motioned to nominate Leung and Lu to join the Safe Routes to School project.**

**Leung seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

4. YTRS YAC Social (Spring)

**Recommended Action:**

Receive report from staff about the second YAC Social (virtual) that will be held on April 16<sup>th</sup> at 4:00 p.m.

- **Chair and vice chair to represent the second planning meeting for YAC Social if possible**

5. Treasurer Report and Fundraising Update

**Recommended Action:**

Receive report from the Youth Commission Treasurer.

- **If Commission doesn't reach grant money by this summer, we can re-apply next year.**

6. SED Talks: Entrepreneurship

**Recommended Action:**

Review SED Talks Spring event and confirm the schedule for March 20, 2021.

- **What we did well:**
  - **Finding speakers; speakers were very knowledgeable**
  - **Well formatted and organized**
  - **Q&A session executed well**
  - **Continued methods of incentives**
- **What we could improve on:**
  - **Marketing earlier and have a more consistent schedule**
  - **Increase interaction between audience and speakers**
  - **Increase diversity for future panelists**
  - **Quick breaks in between segments**
  - **Consider streaming on different platforms**

7. Saratoga Speaks Report

**Recommended Action:**

Receive updates from the *Saratoga Speaks* Subcommittee. Discuss opportunities to share the episodes with other teens. YouTube Series: Nivi, Jacob, Aria.

- **Continue contacting other speakers and following up with previous speakers**

8. Inclusion Subcommittee Report

**Recommended Action:**

Assign roles and review schedule for the emergency preparedness kit workshop on March 27, 2021. Inclusion: Nicole, Nicita, Carolyn, Cameron.

- **Low registration from participants, ended up canceling the event for now**
- **Market earlier and to a larger audience next time (target more local schools, organizations, etc.)**
- **Feature events on Saratoga website**

9. Toga Trails 2021

**Recommended Action:**

Receive report from subcommittees on community event, hiking fundraiser. Finalize prizes and logistics for the public to participate. Discuss marketing and target participation goals.

- **Logistics/registration subcommittee**
  - **Eventbrite close to finalized, link to roll out on March 31**
- **Marketing subcommittee**
  - **Marketing video to be posted on Facebook, Instagram, and NextDoor**
  - **Ask local school newsletters to start promoting by 3/26 once a week until 4/16**
  - **Reach out to school TV stations**
  - **Saratoga Falcon story promotion**
  - **Commission to ask local businesses to promote the event at their locations**
  - **Commissioners to share the flyer on social media, city channels, and potentially reach out to other commissions**
  - **Commissioners to promote to family and friends**
  - **Commission will be purchasing 2 event banners on the medians**
- **Prize subcommittee**
  - **Reach out to REI (company that sponsored Fremont Older Preserve) and Sports Basement for sponsorships**
  - **Ideas for additional items in registration bags: sunscreen bottles (?), flashlights, tote bags**

**Liu motioned to allocate \$2 per registration packet to be donated to the inclusive playground fundraiser and for the Commission to purchase 2 median banners. Bradley seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

#### 10. Future Agenda Items

**Recommended Action:**

Consider agenda items for upcoming meetings. The next Youth Commission meeting is scheduled for April 13, 2021.

- **Inclusion subcommittee event update**
- **TogaTrails update**

#### **ADJOURNMENT 9:15 p.m.**

#### **CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Kayla Nakamoto, Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on March 19, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 19<sup>th</sup> day of March 2021 at Saratoga, California.*

*Kayla Nakamoto, Administrative Analyst*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials*

*distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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