

**MINUTES**  
**WEDNESDAY, MARCH 31, 2021**  
**SARATOGA CITY COUNCIL SPECIAL MEETING**

**CALL TO ORDER**

Mayor Zhao called the virtual Special Meeting to order at 6:01 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Mayor and City Clerk explained that the City Council meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The City Council met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Mayor explained that votes would be taken through roll call.

**ROLL CALL**

PRESENT: Mayor Yan Zhao, Vice Mayor Tina Walia, Council Members Rishi Kumar, Kookie Fitzsimmons, Mary-Lynne Bernald  
(All Council Members appearing via teleconference)

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager  
Richard Taylor, City Attorney  
Crystal Bothelio, Assistant City Manager  
Debbie Bretschneider, City Clerk  
Debbie Pedro, Community Development Director  
John Cherbone, Public Works Director  
Mary Furey, Finance & Administrative Services Director  
Dennis Jaw, Finance Manager  
Kayla Nakamoto, Administrative Analyst  
(All staff members appearing via teleconference)

City Clerk Debbie Bretschneider confirmed all City Council members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as City Council Members.

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

None

**AGENDA ITEMS:**

FY 2021/22 Capital Improvement Plan (CIP)

**Recommended Action:**

Prioritize projects for FY 2021/22 Capital Improvement Plan (CIP) project funding and direct staff accordingly.

Dennis Jaw, Finance Manager, introduced the item and requested City Council direction on projects proposed to be closed at the end of FY 2020/21.

Mayor Zhao invited public comment on the item.

No one requested to speak.

FITZSIMMONS/BERNALD MOVED TO **APPROVE THE PROJECTS TO BE CLOSED AT THE END OF FY 2020/21 CIP: CITYWIDE SIGNAL UPGRADE PHASE II, FRUITVALE/ALLENDALE INTERSECTION IMPROVEMENTS, MCFARLAND CURB & GUTTER REPLACEMENT, VILLAGE SIDEWALK PEDESTRIAN IMPROVEMENTS PHASE II, BIG BASIN WAY SIDEWALK REPAIRS, EL CAMINO GRANDE STORM DRAIN PUMP, CONTINENTAL CIRCLE LANDSLIDE STABILIZATION, KEVIN MORAN PARK ADA PARKING, SENIOR CENTER ENTRANCE REMODEL, PRESCHOOL TURF CONVERSION, COMMUNITY DEVELOPMENT LOBBY REMODEL, AND SARATOGA-TO-THE-SEA TRAIL.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Dennis Jaw, Finance Manager, presented proposed funding for projects in the FY 2021/22 CIP and requested City Council direction.

Mayor Zhao invited public comment on the item.

No one requested to speak.

BERNALD/WALIA MOVED TO **APPROVE FY21/22 CIP RESERVE FUNDED PROJECTS INCLUDING: ADDITIONAL FUNDING FOR ROADWAY SAFETY & TRAFFIC CALMING FOR \$75,000, ADDITIONAL FUNDING FOR PARKS, TRAILS, GROUNDS & MEDIANS REPLACEMENT FOR \$125,000, ADDITIONAL FUNDING FOR SARATOGA VILLAGE CROSSWALK & SIDEWALK FOR \$45,000, ADDITIONAL FUNDING FOR MT. EDEN EROSION REPAIR FOR \$125,000, GUAVA COURT CURB & GUTTER REPLACEMENT FOR \$280,000,BIG BASIN WAY/BLANEY TRASH CAN REPLACEMENT FOR \$75,000, PARKING DISTRICT ADA IMPROVEMENTS & REHABILITATION -PHASE I FOR \$250,000, QUITO ROAD SIDEWALK REHABILITATION & GAP CLOSURE - PHASE I FOR \$325,000, STORM DRAIN MASTER PLAN FOR \$300,000, ADA SELF-ASSESSMENT & TRANSITION PLAN FOR \$150,000, PORTABLE RADAR**

**FEEDBACK SIGN FOR \$40,000, LOCAL ROADWAY SAFETY PLAN FOR \$20,000, OPEN WORK SPACE/OFFICE CONVERSION FEASIBILITY & DESIGN FOR \$80,000, AND MENDELSON LANE PATHWAY REHABILITATION PROJECT FOR \$110,000.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Dennis Jaw, Finance Manager, presented on park-in-lieu funding priorities for FY 2021/22 and requested City Council direction.

Mayor Zhao invited public comment on the item.

No one requested to speak.

**FITZSIMMONS/BERNALD MOVED TO APPROVE STAFF RECOMMENDATION FOR PARK-IN-LIEU FUNDS, INCLUDING TRAIL PET STATIONS FOR \$25,000 AND ORCHARD IRRIGATION & TREE PLANTING FOR \$100,000, AND TO PRIORITIZE THE FOLLOWING PROJECTS AS ADDITIONAL PARK IN-LIEU FUNDS ARE RECEIVED; HAKONE GARDENS NEIGHBOR WOOD FENCE REHAB FOR \$40,000, QUARRY PARK MAINTENANCE BUILDING UTILITY PROJECT FOR \$25,000, BEAUCHAMPS PARK PLAYGROUND REHAB FOR \$185,000.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Dennis Jaw, Finance Manager, presented proposed changes to the scope of several existing project scope and requested City Council direction.

Mayor Zhao invited public comment on the item.

No one requested to speak.

**WALIA/BERNALD MOVED TO APPROVE STAFF DIRECTION ON SCOPE OF CHANGES IN THESE EXISTING PROJECTS: TRAFFIC SIGNAL BATTERY BACKUP - CITYWIDE EXPANSION AS THE RESULT OF GRANT FUNDING FROM SILICON VALLEY CLEAN ENERGY; AND AMENDMENT TO THE VILLAGE CLOCK PROJECT TO INCLUDE USE OF REMAINING FUNDS FOR OTHER BEAUTIFICATION PROJECTS IN THE VILLAGE.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Dennis Jaw, Finance Manager, presented projects proposed to be removed from the Unfunded CIP list and requested City Council direction.

Council Member Bernald, with support from Vice Mayor Walia, suggested also removing “Magical Bridges” Playground and Theater Improvements.

Mayor Zhao invited public comment on the item.

No one requested to speak.

**BERNALD/WALIA MOVED TO APPROVE THE STAFF DIRECTION OF REMOVAL OF PROJECTS FROM THE UNFUNDED LIST FOR FY21/22 INCLUDING; SARATOGA VILLAGE CROSSWALK & SIDEWALK REHABILITATION -DESIGN, SARATOGA VILLAGE CREEK TRAIL - CONSTRUCTION, NORTON/VILLA MONTALVO EMERGENCY ROUTE, QUARRY PARK TRAIL IMPROVEMENTS, PARKS & TRAIL MASTER PLAN, VIA REGINA TRAIL, CONGRESS SPRINGS PARK SAFETY NETTING (COMPLETED), QUARRY PARK UPPER TRAIL LOOP TRAIL, FIRE PROTECTION SYSTEMS UPDATE, CITYWIDE MASTER PLAN PROJECT, AND TO ADD TO THE UNFUNDED LIST “MAGICAL BRIDGES” PLAYGROUND AND THEATER IMPROVEMENTS.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Discussion of Additional Revenue for Roadway Maintenance

**Recommended Action:**

Receive report and provide direction to staff.

Options for the City Council to consider:

1. Direct staff to retain a consultant and report back with more information at the April 27 Budget Study Session regarding a possible ballot measure.
2. Modify the goal to maintain Saratoga City streets from an average 70 PCI rating to an average 60 PCI rating.

James Lindsay, City Manager, presented the staff report and addressed questions from the City Council.

Richard Taylor, City Attorney, also presented and addressed questions from the City Council.

Mayor Zhao invited public comment on the item.

No one requested to speak.

**WALIA/BERNALD MOVED TO DIRECT THE CITY MANAGER TO RETAIN A CONSULTANT TO CREATE A REPORT ON WHAT A BALLOT MEASURE WOULD ENTAIL TO BE PRESENTED AT THE BUDGET STUDY SESSION ON APRIL 27, 2021 AND TO ALSO INCLUDE A DISCUSSION OF WHAT SERVICES COULD BE CUT FROM THE CITY OPERATIONAL BUDGET IN LIEU OF A BALLOT MEASURE.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, FITZSIMMONS, BERNALD. NOES: KUMAR. ABSTAIN: NONE. ABSENT: NONE.

**ADJOURNMENT**

BERNALD/WALIA MOVED TO **ADJOURN THE MEETING AT 7:44 P.M.** MOTION PASSED BY VERBAL ROLL CALL. AYES: ZHAO, WALIA, KUMAR, FITZSIMMONS, BERNALD. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

Minutes respectfully submitted:

Debbie Bretschneider, City Clerk  
City of Saratoga