



# SARATOGA YOUTH COMMISSION REGULAR MEETING

APRIL 13, 2021

## Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public view and participate in the meeting by using the Zoom website <https://us02web.zoom.us/j/87577525854> or App (Webinar ID 875 7752 5854) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/yc](http://www.saratoga.ca.us/yc) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

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## 7:00 PM YOUTH COMMISSION REGULAR MEETING

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**ROLL CALL 7:03 p.m.**

**Present: Bradley, Hicks (late), Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai.**

**Absent: Madhan.**

**Attendees: Bryan Wang, Nathan Lee, David Jang, Kyleen Liao, Nicole Hao, Ovee Dharwadkar, Saket Kelkar, Zachary Zinman, Mihir Kelkar, Ashly Henry, Nishant, Neha.**

## **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.*

## **AGENDA ITEMS:**

### 1. Youth Commission Minutes

#### **Recommended Action:**

Review and approve the minutes from the March 23, 2021 meeting.

**Leung motioned to approve the March 23 minutes. Zhai seconded the motion.**

**AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 9-0.**

### 2. Youth Council Virtual Summit

#### **Recommended Action:**

There is a teen summit that will be held on June 5<sup>th</sup> for Youth Commissioners. The free Santa Clara County Behavioral Health sponsored event is being hosted by Youth Impact Partnership (YIP), Bill Wilson Center's youth council. This will be held virtually, and staff can register Commissioners who are interested in attending.

- **Optional for commissioners, but strongly encouraged**
- **No preparation needed except for those signed up for roles**

### 3. YTRS YAC Social (Spring)

#### **Recommended Action:**

Confirm attendance for the second YAC Social (virtual) that will be held on April 16<sup>th</sup> at 4:00 p.m. Theme will be tie dye, but anything comfortable is fine to wear if you do not have themed apparel.

- **Theme will continue to focus on social justice**
- **Breakout rooms and discussion format**

### 4. Treasurer Report and Fundraising Update

#### **Recommended Action:**

Receive report from the Youth Commission Treasurer.

- **Nivi in contact with Saratoga Rotary about grant information**
- **City council meeting on April 27 at 6:00 p.m. to discuss treasurer report and present proposal for matching funds; commissioners encouraged to listen in**

### 5. Inclusion Subcommittee Report

#### **Recommended Action:**

Receive update on scheduling for the emergency preparedness kit workshop. Inclusion: Nicole, Nicita, Carolyn, Cameron.

- **Commision to postpone and place it on the work plan for next year**

**Wang motioned to postpone the emergency preparedness kit workshop for next year's commission. Zhai seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

6. Toga Trails 2021

**Recommended Action:**

Receive report from subcommittees and update on registration count. Continue to market and push registration by April 23<sup>rd</sup>. Assign hiking kit pick up days to have 1-2 Commissioners per time slot.

- **Logistics/registration subcommittee**
  - **EventBrite now live, commissioners encouraged to register**
  - **Carolyn, Nicita, Aria to pack kits on Sunday, April 25 4:30 - 6:30 p.m.**
  - **Rest of assigned commissioners to show up at various shifts to oversee the picking up of kits the week of April 26**
- **Marketing subcommittee**
  - **Look into Meetup platform for advertising**
  - **Assigned commissioners to post flyers around the community**
  - **Commission to post on NextDoor for advertising; potentially all create NextDoor accounts/ask parents to post on NextDoor**
  - **Post on Facebook and join various local hiking groups to continue advertising**
  - **Commissioners to look into WeChat advertising**
  - **Each commissioner to encourage at least 5-10 people to sign up using the Toga Trails spreadsheet**
  - **Linnea to send individual email invitations to each councilmember**
- **Prize subcommittee**
  - **Subcommittee reached out to Saratoga REI and Campbell Sports Basement, commissioners to reach out to Sunnyvale Sports Basement as well**
  - **Subcommittee to meet with staff liaison and order snacks**
  - **Pins, stickers, flashlights, tote bags, power banks purchased**

**Huang motioned to adopt the plans put forth by the subcommittees. Wang seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

7. Future Agenda Items

**Recommended Action:**

Consider agenda items for upcoming meetings. The next Youth Commission meeting is scheduled for April 27, 2021.

- **Youth Council Virtual Summit update from staff liaison**
- **YAC Social recap**
- **Saratoga Speaks recap**
- **Toga Trails update**

- End of year celebration discussion and ceremonial dates
- Safe Routes to School report
  - Commissioners to give feedback about areas for discussion to Timothy and Nicole through email by next meeting

**Leung motioned to add the Safe Routes to School discussion for the next Youth Commission meeting on April 27. Liu seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

**Raamkumar motioned to adjourn the meeting. Bradley seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

**ADJOURNMENT 8:51 p.m.**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT**

*I, Kayla Nakamoto, Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on April 8, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 8<sup>th</sup> day of April 2021 at Saratoga, California.*

*Kayla Nakamoto, Administrative Analyst*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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