

MINUTES
WEDNESDAY, APRIL 15, 2019
SARATOGA CITY COUNCIL SPECIAL MEETING

Mayor Cappello called the meeting to order at 6:00 p.m. in the Linda Callon Conference Room at 13777 Fruitvale Avenue in Saratoga.

ROLL CALL

PRESENT: Mayor Manny Cappello, Vice Mayor Howard A. Miller, Council Members Rishi Kumar, Mary-Lynne Bernald, Yan Zhao

ABSENT: None

ALSO PRESENT: James Lindsay, City Manager
Crystal Bothelio, Deputy City Manager
Debbie Bretschneider, City Clerk
Mary Furey, Finance & Administrative Services Director
John Cherbone, Public Works Director
Debbie Pedro, Community Development Director
Michael Taylor, Recreation & Facilities Director
Mainini Cabute, Environmental Programs Administrator
Lauren Pettipiece, Public Information Officer
Dennis Jaw, Finance Manager

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

AGENDA ITEMS:

Review of the Draft Proposed FY 2019/20 General Fund Operating Budget and Fiscal Policies, and a recap of the proposed Capital Improvement Project funding allocations.

Recommended Action:

Council to review and provide consensus direction to staff on:

- 1) Draft Proposed FY 2019/20 Operating Budget
- 2) Proposed Fiscal Policy Changes
- 3) Proposed FY 2019/20 Capital Project Funding Allocations

Mary Furey, Finance & Administrative Services Director, presented the staff report on the proposed FY 2019/20 Operating Budget, including a General Fund Summary and Total Fund Activity overview. She explained the new line item of the West Valley Clean Water JPA in Trust & Agency Funds. The City of Saratoga is the trustee of the West Valley Clean Water JPA finances.

Mary Furey, Finance & Administrative Services Director, provided a summary of the revisions in the proposed Fiscal Policy, including the elimination of references to the Recreation Department and the addition of a Trust & Agency Funds section.

James Lindsay, City Manager, and Mary Furey, Finance & Administrative Services Director, spoke about other changes in the proposed FY 2019/20 Operating Budget including conversion of the Recreation Department to a Community Services Department that includes the contract with Los Gatos-Saratoga Recreation, Facility Rentals program, a new Community Engagement program, and the existing grant programs. Other budgetary changes will include moving the City's Risk Management and Workers Comp programs to the Administrative Services Department budget.

James Lindsay, City Manager, shared that the City is in a good financial position and then shared the anticipated strategies that would be implemented in the event of a recession.

Vice Mayor Miller spoke about the Council adding money every year to the Facility Reserve Fund, which is to be used to replace aging City buildings.

Dennis Jaw, Finance Manager, provided a summary to the proposed Capital Improvement Plan (CIP) Funding Budget, which captures the Council's project scope and funding direction given in the CIP Budget Study Session.

Vice Mayor Miller asked for a future discussion on how to spend and use the City's Rule 20A Underground Credits from PG&E. Mayor Cappello supported the request.

Public Art Committee Council Members Zhao and Bernald asked for a new Public Art CIP project.

BERNALD/MILLER MOVED TO APPROVE A NEW PUBLIC ART CIP PROJECT WITH \$30,000 IN FUNDING STARTING IN FISCAL YEAR 2019/20 AND TO BE FUNDED AS A PRIORITY PROJECT IN FUTURE YEARS. MOTION PASSED. AYES: CAPPELLO, MILLER, KUMAR, BERNALD, ZHAO. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

ADJOURNMENT

Mayor Cappello adjourned the meeting at 7:36 p.m.

Minutes respectfully submitted:

Debbie Bretschneider, City Clerk
City of Saratoga