



CITY OF SARATOGA  
TRAFFIC SAFETY COMMISSION  
SPECIAL MEETING  
*Draft MINUTES*

DATE: April 18, 2018  
TIME: 6:00 PM – 8:00 PM  
LOCATION: Administrative Conference Room  
**13777 Fruitvale Avenue, Saratoga, CA 95070**

Call to Order

Roll Call: Belal Aftab (Arrived 6:25 p.m.), Jonathan Choi, Christopher Coulter, Mitch Kane, David McIntyre

Absent: Ray Cosyn, E.J. Tim Harris

Staff: Mainini Cabute, John Cherbone, Franziska Church

Report on Posting of the Agenda: Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on April 13, 2018.

Accept Agenda Items: No additional items may be added pursuant to Government Code Section 54954.2.

Oral & Written Communication

Any member of the public may address the Commission about any matter **not** on the agenda for this meeting for up to three minutes. Commissioners may not comment on the matter but may choose to place the topic on a future agenda.

Approval of Draft Minutes

March 8, 2018- Regular Meeting

- COMMISSIONER KANE MOTIONED TO DEFER MINUTES TO MAY 10<sup>TH</sup> MEETING
- COMMISSIONER COULTER GAVE SECOND MOTION.
- APPROVED 4-0

New Business

1. Review the Circulation Element section of the General Plan and recommend changes to the Planning Commission.

Issue: The TSC and the Planning Commission met on March 13, 2018 to review the Circulation Element as part of the General Plan update. This meeting is a continuation of the March 13<sup>th</sup> meeting.

Action: TSC will review and discuss the Circulation Element and make recommendation to the Planning Commission.

- COMMISSIONER COULTER MOTIONED TO DIRECT ENGINEER TO UPDATE THE DOCUMENT BASED ON MEETING REVISIONS AND THEN SEND CIRCULATION ELEMENT DOCUMENT TO TSC MEMBERS FOR REVIEW AND THEN TO THE PLANNING COMMISSION FOR FINAL REVIEW AND ACCEPTANCE.
- COMMISSIONER AFTAB GAVE SECOND MOTION.
- PASSED 5-0

## 2. Accept Bicycle Safety Guide.

Issue: At the March 5, 2018 City Council and TSC Joint meeting, Councilmember Lo expressed interest in providing the public with a safety guide for cyclists. Commissioner Cosyn prepared a safety guide for the TSC to review, accept and recommend to the City Manager's Office for community distribution.

Action: TSC will review the guide and make a recommendation.

- COMMISSIONER COULTER MOTIONED TO DEFER TO NEXT MEETING FOR DISCUSSION.
- COMMISSIONER MCINTYRE GAVE SECOND MOTION.
- APPROVED 5-0

### **Adjournment 8:15 p.m.**

- COMMISSIONER COULTER MOTIONED TO ADJOURN.
- COMMISSIONER AFTAB GAVE SECOND MOTION.
- PASSED 5-0

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the Nora Pimentel, City Clerk's Office at 408.868.1294 or [npimentel@saratoga.ca.us](mailto:npimentel@saratoga.ca.us). Requests must be made as early as possible and at least one full business day before the start of the meeting.

In accordance with the Ralph M. Brown Act, copies of material provided to the Traffic Safety Commission by City staff in connection with this agenda are available at the office of the Public Works Department at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the Public Works office at the time they are distributed to the Traffic Safety Commission.

Certificate of Posting of Agenda: I, Mainini Cabute, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Traffic Safety Commission of the City of Saratoga was posted on April 13, 2018 at the office of the City of Saratoga, 13777 Fruitvale Ave., Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).