



# **SARATOGA YOUTH COMMISSION REGULAR MEETING**

**APRIL 27, 2021**

## **Teleconference/Public Participation Information to Mitigate the Spread of COVID-19**

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public view and participate in the meeting by using the Zoom website <https://us02web.zoom.us/j/89288299767> or App (Webinar ID 892 8829 9767) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at [www.saratoga.ca.us/yc](http://www.saratoga.ca.us/yc) prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at [debbieb@saratoga.ca.us](mailto:debbieb@saratoga.ca.us) or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

## **7:00 PM YOUTH COMMISSION REGULAR**

### **MEETING ROLL CALL 7:03 p.m.**

**Present: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar (late), Wang, Zhai.**

**Absent:**

**Attendees: Sarina Mayya.**

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## **ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

*Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.*

## **AGENDA ITEMS:**

### 1. Youth Commission Minutes

#### **Recommended Action:**

Review and approve the minutes from the April 13, 2021 meeting.

[2021\\_04\\_13 Draft Minutes](#)

**Zhai motioned to approve the April 13 minutes. Hicks seconded the motion.**

**AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

### 2. Youth Council Virtual Summit

#### **Recommended Action:**

Receive any updates from staff regarding the virtual summit that will be held on June 5<sup>th</sup> for Youth Commissioners. The free Santa Clara County Behavioral Health sponsored event is being hosted by Youth Impact Partnership (YIP), Bill Wilson Center's youth council. This will be held virtually, and staff can register Commissioners who are interested in attending.

- **Bring back to first meeting in May**

**Liu motioned to move this agenda item to the first May meeting. Leung seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 10-0.**

### 3. YTRS YAC Social Recap

#### **Recommended Action:**

Discuss the YAC Social and what went well and what you would like to see in the future. Share your favorite part and what your takeaways were.

#### **What went well:**

- **Discussed recent events in community**
- **Able to share insight among commissions**
- **Discussed triumphs and shortcomings in plans from other commissions, which was helpful and fun**
- **Youth hosted a variety of events such as forums between police force, poetry readings, and food/book drives**

#### **Improvements:**

- **Repetition of discussion from last YAC Social**

#### 4. Treasurer Report and Fundraising Update

**Recommended Action:**

Discuss the budget study session meeting and receive report from the Youth Commission Treasurer.

- **City council passed staff recommendation**
- **If Commission can hit \$3000 with Toga Trails, Rotary and fundraiser by June 2021, we can turn that into applying for a city grant**
- **Continue sending out fundraiser to family and friends**
- **\$450 grant from Saratoga Rotary continues into 2021**
- **Around \$550 dollars needed to achieve \$3,000 fundraiser goal**

#### 5. Safe Routes to School Subcommittee Report

**Recommended Action:**

Receive any updates from Nicole and Timothy. Provide the subcommittee with any areas of improvement for safety as students travel to and from schools in Saratoga.

- **SRTS is a city-wide project to find and create better/more secure routes to school; the committee is currently doing site visits to scout out schools**
- **Christa McAuliffe Elementary School: no sidewalks in Saratoga, only one entrance point, some parent drivers stop abruptly which makes it an unsafe environment for student walkers and bikers**
- **Marshall Lane Elementary School: intersection is not very safe, not a lot of crosswalks**
- **Community event example: Cupertino Youth Commission teaching bike safety for a youth biking event related to Safe Routes to School**

#### 6. Saratoga Speaks Subcommittee

**Recommended Action:**

Receive report from the subcommittee (Aria, Nivi, Jacob) and schedule of upcoming episode release date.

- **15-20 minute city council round table or Saratoga mayor interview for the final episode**
- **COVID-19, housing element, general, and miscellaneous questions**

**Liu motioned to move this agenda item to the first May meeting. Leung seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.**

#### 7. Toga Trails 2021

**Recommended Action:**

Receive report from subcommittees and the final registration count from staff. Reminder of schedule for hiking kit pick up days.

- **Logistics/registration subcommittee:**
  - **Various email templates detailing the nature of the event and the upcoming random drawing**

- **Marketing subcommittee:**
  - Wechat, Facebook hiking group, and NextDoor interactions
  - Commission members to take down Toga Trails promotional posters in the following weeks
  - NextDoor hiking group garnered significant interactions
  - Posted on various city social media accounts on Instagram
  - Commissioners to feature each trail in May on various social media accounts
- **Prize subcommittee:**
  - Finalized random drawing prizes: Patagonia backpack, Hydroflasks, yoga mat
  - Distribution of awards discussion scheduled for second meeting of May
- **Commissioners allowed to feature participants' photos on social media**

**Madhan motioned to adopt the plans presented by the Toga Trails subcommittee. Wang seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.**

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#### 8. End of the Year Scheduling

**Recommended Action:**

Review upcoming important dates for the Youth Commission. Begin discussing the end of the year celebration and schedule the annual Joint Meeting.

- **5/4: Youth Commission interviews**
- **5/19, 7 p.m.: New Commissioners sworn in, business casual**
- **6/2, 7 p.m.: Commendations for outgoing Commissioners and recap of Work Plan**
- **6/17, 5:30-7:30 p.m.: end of year celebration, possibly in-person**
  - Mexican food (burritos)
  - Ice cream sandwiches
- **Joint meeting to be scheduled during the last Commission meeting**

#### 9. Future Agenda Items

**Recommended Action:**

Consider agenda items for upcoming meetings. The next Youth Commission meeting is scheduled for May 11, 2021.

- **Commissioners to do some research on inclusive swing models within the range of \$6,000**
- **Treasurer report**
- **Saratoga Speaks update**
- **Youth Council Virtual Summit recap**
- **Toga Trails check-in**
- **End of the year presentation delegation and discussion**

**Liu motioned to adjourn the meeting. Bradley seconded the motion. AYES: Bradley,**

**Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.**

**ADJOURNMENT 8:46 p.m.**

**CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT I, Kayla**

*Nakamoto, Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on April 23, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).*

*Signed this 23<sup>rd</sup> day of April 2021 at Saratoga, California.*

*Kayla Nakamoto, Administrative Analyst*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at [www.saratoga.ca.us](http://www.saratoga.ca.us). Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.*

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*[28 CFR 35.102-35.104 ADA title II]*