

**MINUTES
MAY 6, 2019
WILDFIRE PUBLIC SAFETY TASK FORCE
REGULAR MEETING**

The Wildfire Public Safety Task Force Meeting was called to order at 6:03 p.m. in the Linda Callon Conference Room at Saratoga City Hall at 13777 Fruitvale Avenue.

ROLL CALL

PRESENT: Members Bill Cooper, Paul Hansen, May Lu, Chuck Page, Arun Venkatachar, Michael Zhang
ABSENT: None
ALSO PRESENT: Crystal Bothelio, Deputy City Manager
Chief Jason Falarski, Santa Clara County Fire
Patty Ciesla, Santa Clara County FireSafe Council
Michal Taylor, Recreation & Facilities Director

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

None

PRESENTATIONS:

1. Overview of State and City Laws and Policies

Recommended Action:

Receive brief presentation on the State and City laws and policies that apply to the Public Safety Task Force.

Deputy City Manager Crystal Bothelio provided a presentation on laws and policies that the Public Safety Task Force is subject to.

2. Wildfire Prevention/Preparedness and Emergency Preparedness

Recommended Action:

Receive presentations on wildfire prevention/preparedness and emergency preparedness efforts in the City of Saratoga.

Chief Jason Falarski with Santa Clara County Fire presented on preparing for wildfire and prevention efforts that are in place.

Patty Ciesla, Executive Director of the Santa Clara County FireSafe Council, presented on the services and programs offered by the FireSafe Council to the Saratoga community.

Michael Taylor, Recreation and Facilities Director, presented on the City of Saratoga's emergency preparedness efforts, including the Community Emergency Response Team.

AGENDA ITEMS:

1. Nomination of Chair and Vice Chair

Recommended Action:

Nominate a member of the Task Force to the position of Chair and Vice Chair.

LU/ VENKATACHAR MOVED TO **NOMINATE CHUCK PAGE AS TASK FORCE CHAIR.**

MOTION PASSED. AYES: COOPER, HANSEN, LU, PAGE, VENKATACHAR, ZHANG. NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

ZHANG/ VENKATACHAR MOVED TO **NOMINATE PAUL HANSEN AS TASK FORCE VICE CHAIR.** MOTION PASSED. AYES: COOPER, HANSEN, LU, PAGE, VENKATACHAR, ZHANG.

NOES: NONE. ABSTAIN: NONE. ABSENT: NONE.

2. Review of Public Safety Task Force Objectives & Development of a Proposed Work Plan

Recommended Action:

Review Council priorities and timeline for the Public Safety Task Force. Begin developing a proposed work plan for the Public Safety Task Force based on Council priorities and timeline of the Public Safety Task Force.

Chair Chuck Page requested a detailed review of the Community Wildfire Protection Plan (CWPP) at the next Task Force meeting and asked staff to schedule development of the work plan for future meetings, as needed.

3. Task Force Meeting Schedule

Recommended Action:

Decide on a regular meeting schedule for the Public Safety Task Force.

The Task Force agreed to hold regular meetings on the first Monday of even-numbered months at 6:00 p.m.

4. Future Agenda Items

Recommended Action:

Consider agenda items for upcoming meetings.

Chair Chuck Page requested a future agenda item on the process for forming a foundation that could accept donations and facilitate grants for various fuel reduction/break projects.

Chair Chuck Page requested a future agenda item on Firewise Communities, including the formation process.

Chair Chuck Page requested a detailed review of the CWPP at a future meeting.

Chair Chuck Page asked staff to include Development of the Proposed Work Plan on future agendas, as needed.

The Task Force requested a future agenda item on the FireSafe Council fuel reduction/break projects that are planned and have been completed, including the project at the Mountain Winery.

Task Force Member Bill Cooper requested additional information about the City of Saratoga and Wildland Urban Interface Area (WUI) at a future meeting, including:

- Number of residents in the WUI
- Number of houses in the WUI
- Number of miles of public roads in the WUI
- Number of homeowner association type groups in the WUI
- Number of houses in the City of Saratoga with shake roofs

ADJOURNMENT

COOPER/HANSEN MOVED TO **ADJOURN THE REGULAR MEETING AT 9:06 P.M.** MOTION PASSED. AYES: COOPER, HANSEN, LU, PAGE, ZHANG. NOES: NONE. ABSTAIN: NONE. ABSENT: VENKATACHAR.

Minutes respectfully submitted:

Crystal Bothelio, Deputy City Manager
City of Saratoga