

APPROVED MINUTES
WEDNESDAY, MAY 8, 2019
SARATOGA PLANNING COMMISSION REGULAR MEETING

Chair Ahuja called the Planning Commission Regular Meeting to order in the Civic Theater, Council Chambers at 13777 Fruitvale Avenue in Saratoga at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

PRESENT: Chair Sunil Ahuja, Vice Chair Razi Mohiuddin, Commissioners Leonard Almalech, Kookie Fitzsimmons, Anjali Kausar, Lucas Pastuszka, Tina Walia
ABSENT: None
ALSO PRESENT: Debbie Pedro, Community Development Director
Nicole Johnson, Planner

APPROVAL OF MINUTES

Action Minutes from the Regular Planning Commission Meeting of May 8, 2019.

Recommended Action:

Approve Minutes of May 8, 2019 meeting.

WALIA/FITZSIMMONS MOVED TO **APPROVE THE MINUTES OF THE MAY 8, 2019 MEETING.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, ALMALECH, FITZSIMMONS, KAUSAR, PASTUSZKA, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

WALIA/FITZSIMMONS MOVED TO **CHANGE AGENDA ORDER, MOVING ITEM 2.1 TO FOLLOW ITEM 1.1.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, ALMALECH, FITZSIMMONS, KAUSAR, PASTUSZKA, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

1. NEW BUSINESS

1.1. Proposed Capital Improvement Projects for FY 2019/2020

Recommended Action:

Staff recommends the Planning Commission adopt Resolution No. 19-013 finding the proposed FY 19/20 CIP projects conform to the General Plan.

WALIA/FITZSIMMONS MOVED TO **ADOPT RESOLUTION NO. 19-013, FINDING THE PROPOSED FY19/20 CIP PROJECTS CONFORM TO THE GENERAL PLAN.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, ALMALECH, FITZSIMMONS, KAUSAR, PASTUSZKA, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

2. PUBLIC HEARING

2.1. Application APPC19-0001; 20740 Canyon View Drive (503-22-048); Peter Fu and Jennie Lee.

Recommended Action:

Adopt Resolution No.19-011 upholding staff's determination that the scope of work for the project is a demolition of the existing home pursuant to City Code Section 15-06.195 and requires Administrative Design Review pursuant to City Code Section 15-45.065.

KAUSAR/FITZSIMMONS MOVED TO **ADOPT RESOLUTION NO. 19-011, DENYING APPEAL APPLICATION NO. APPC19-0001 AND UPHOLDING STAFF'S DETERMINATION THAT THE PROJECT IS A DEMOLITION.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, ALMALECH, FITZSIMMONS, KAUSAR, PASTUSZKA, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

1. NEW BUSINESS

Commissioner Kookie Fitzsimmons recused herself from item 1.2, stating a conflict of interest.

1.2 Update of Village Design Guidelines

Recommended Action:

Staff recommends the Planning Commission review the updated illustrations and format of the Village Design Guidelines and forward a recommendation of approval to the City Council.

ALMALECH/KAUSAR MOVED **TO RECOMMEND THE UPDATED VILLAGE DESIGN GUIDLINES, AS AMENDED, FOR CONSIDERATION TO THE CITY COUNCIL.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, ALMALECH, KAUSAR, PASTUSZKA, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: FITZSIMMONS.

2. PUBLIC HEARING

Commissioner Anjali Kausar recused herself from item 2.2, stating a conflict of interest.

2.2. Zoning Ordinance Amendment ZOA19-0002

Recommended Action:

Approve Resolution No.19-010 recommending the City Council adopt the proposed ordinance amending Section 15-30.135 of the Saratoga Municipal Code regarding temporary off-site signs in residential districts.

WALIA/MOHIUDDIN MOVED **TO ADPOT RESOLUTION NO. 19-010, RECOMMENDING THE CITY COUNCIL ADOPT THE ORDINANCE AMENDMENT TO SARATOGA CITY CODE SECTION 15-30.135.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, ALMALECH, FITZSIMMONS, PASTUSZKA,

WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: KAUSAR.

DIRECTOR ITEMS

None.

COMMISSION ITEMS

Commission agreed to not have a Summer recess. Chair Ahuja stated Brookside Club had sent a note thanking the Commission and City Staff. Commissioner Fitzsimmons thanked everyone for supporting the Rotary Art Show.

ADJOURNMENT

WALIA/ FITZSIMMONS MOVED TO **ADJOURN THE MEETING AT 8:35 PM.** MOTION PASSED. AYES: AHUJA, MOHIUDDIN, AHUJA, ALMALECH, FITZSIMMONS, PASTUSZKA, WALIA. NOES: NONE. ABSENT: NONE. ABSTAIN: NONE.

Minutes respectfully submitted:
Frances Reed, Administrative Assistant
City of Saratoga