



City of Saratoga Parks and Recreation Commission Regular Meeting

Minutes

DATE: Tuesday, May 10, 2022
TIME: 6:30 p.m.
LOCATION: Via Zoom

Call to Order: Chair Paquier called the virtual Regular Session to order at 6:35 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Chair and Staff Liaison explained that the meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Commission met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

Roll Call: Chair Renee Paquier, Vice Chair Huang, Commissioner Sridharan and Commissioner Wang. Absent: Commissioner Mahuvakar and Commissioner Wang. Also in attendance was Kristin Borel, Staff Liaison, and Crystal Bothelio, Assistant City Manager. (All appearing via Teleconference)

Staff Liaison, Kristin Borel confirmed all the Commission members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as Parks and Recreation Commissioners.

Report on Posting of the Agenda: Kristin Borel reported that the Agenda for this meeting was properly posted on May 3, 2022

Oral & Written Communication

No oral or written communication.

Approval of Parks and Recreation Commission Draft Minutes:

Commissioner /Sridharan/Huang moved to **Approve the Parks and Recreation Minutes for the Regular Meeting on March 8, 2022. Passed by a verbal roll call: Ayes: Huang, Paquier and Sridharan. Noes: None. Abstain: None. Absent: Mahuvakar, Wang.**

Agenda:

1. Resource Table Discussion

Crystal Bothelio, Assistant City Manager discussed the PRC Resource table for City events. The City has purchased tablecloths and materials for the resource table and asked for the Commission's input on give aways. Choices included pens, coloring books, hacky sacs or sticky note pads.

Commissioner /Sridharan/Huang moved to **Recommend the coloring book for the PRC resource table. Passed by a verbal roll call: Ayes: Huang, Mahuvakar, Paquier and Sridharan. Noes: None. Abstain: None. Absent: Wang.**

Commissioner Mahuvakar arrived at the Zoom meeting at 6:45

Chair Paquier invited any public comments on this item.
There were no speakers.

2. Drone Video Project for El Quito Park

Adam Xu from Saratoga High School Video Club showed the second draft of the video he made for El Quito Park. At the January PRC meeting the Commissioners all made suggestions to the first draft which were addressed in this version. The Commission remarked that the video was professionally done. The only change to the draft video is to add a list of amenities available at El Quito Park.

Commissioner /Paquier/Mahuvakar moved to **Approve Draft video with the addition of a list of park amenities. Passed by a verbal roll call: Ayes: Huang, Mahuvakar, Paquier and Sridharan. Noes: None. Abstain: None. Absent: Wang.**

Chair Paquier invited any public comments on this item.
There were no speakers.

3. Beauchamps Park Playground Replacement Project

Staff gave a brief overview of the progress of this project to date. Neighbors of the project requested that the height of the equipment be lowered due to line-of-sight concerns. The colors of the project were also muted to blend into the surrounding area more naturally. The Commission reviewed the redesigned plan and was glad that the neighborhood was happy with the redesign.

Commissioner /Huang/Mahuvakar moved to **Approve the redesigned plan for the Beauchamps Park Playground Replacement Project. Passed by a verbal roll call: Ayes: Huang, Mahuvakar, Paquier and Sridharan. Noes: None. Abstain: None. Absent: Wang.**

Chair Paquier invited any public comments on this item.
There were no speakers.

4. Oral Communications Letter for Discussion

The Commission discussed the letter from the staff at "The Inn at Saratoga" requesting improvements at Wildwood Park. The listed items would be considered with the exception of lighting, when the

Masterplan for Wildwood Park is developed. Staff will contact the Inn to see if they are interested in funding some of the project suggestions.

Chair Paquier invited any public comments on this item.

There were no speakers.

5. Update on Historical Plaque Program

There is no update because the Heritage Preservation Commission has not started working on this project.

Chair Paquier invited any public comments on this item.

There were no speakers.

6. Workplan & Community Engagement Brainstorming

The Commission reviewed the 2022-2023 PRC Workplan and made suggestions on moving forward.

Commissioner Mahuvakar suggested looking into a planting event involving the Boy Scouts and Commissioner Sridaran indicated that he would also like to participate on this project. As part of the "Age Friendly Community", Chair Paquier would like to coordinate with the Saratoga Senior Center to show movies this fall and highlight the new drone video of El Quito Park. Staff will work with the Commissioners on these projects and will report back at the next meeting.

Chair Paquier invited any public comments on this item.

There were no speakers.

7. Equity in Parks

It was decided by the Commission to table this item until the City Council gives the Commission direction on this topic. They will continue to consider equity when evaluating projects and ideas.

Chair Paquier invited any public comments on this item.

There were no speakers.

8. Lets Work! Update

Commissioner Huang reported on the success of this years "Let's Work!" project. The event runs from November to April and has had over 70 volunteers who have removed invasive species from Quarry Park.

Chair Paquier invited any public comments on this item.

There were no speakers.

9. Next Meeting Date

The Commission discussed possibly changing the date of the next PRC meeting because one of the commissioners cannot attend the meeting. Since the rest of the Commission will be available, it was decided to keep the July 12 meeting schedule.

Chair Paquier invited any public comments on this item.

There were no speakers.

Commissioner and Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Sridharan	Wildwood, Foothill, Quarry
Huang	El Quito, Gardiner
Mahuvakar	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Wang	Azule, Kevin Moran, Friendship Park

Agenda Items for Next Meeting July 12, 2022

- Beauchamps Park playground replacement project update
- Update on Historic Plaque program
- Work Plan Project Updates
- June Movie Night Update
- Next Drone Video Project

Adjournment

Commissioners Mahuvakar/Huang move to **Adjourn the meeting at 8:17p.m. Ayes: Huang, Mahuvakar, Paquier and Sridharan. Noes: None. Abstain: None. Absent: Wang.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on May 3, 2022 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.