



City of Saratoga Parks and Recreation Commission Regular Meeting

Minutes

DATE: Tuesday, May 11, 2021
TIME: 6:30 p.m.
LOCATION: Via Zoom

Call to Order: Chair Paquier called the virtual Regular Session to order at 6:33 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Chair and Staff Liaison explained that the meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Commission met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

Roll Call: Chair Renee Paquier, Vice Chair Rick Pearce, Commissioner Anna Huang, Commissioner Ping Li, Commissioner Michelle Wang. All present. Also in attendance were Kristin Borel, Staff Liaison, Kayla Nakamoto, Administrative Analyst, Crystal Bothelio, Assistant City Manager and Debbie Pedro, Community Development Director. (All appearing via Teleconference)

Staff Liaison, Kristin Borel confirmed all the Commission members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as Parks and Recreation Commissioners.

Call to Order

Roll Call: Chair Renee Paquier, Vice Chair Rick Pearce, Commissioner Anna Huang, Commissioner Ping Li, Commissioner Michelle Wang

Report on Posting of the Agenda: Kristin Borel reported that the Agenda for this meeting was properly posted on May 6, 2021.

Oral & Written Communication

None

Approval of Parks and Recreation Commission Draft Minutes:

Commissioner Pearce / Li moved to **Approve the Parks and Recreation Minutes for the Regular Meeting on March 9, 2021. Passed by a verbal roll call: Ayes: Huang, Li, Paquier, Pearce and Wang. Noes: None. Abstain: None. Absent: None.**

Agenda:

1. Summer Movie Night

Kayla Nakamoto spoke about this summer's Movie Night. The event will be limited in number of attendees and spaces will be marked on the field to accommodate social distancing. Two movie nights are scheduled for July and August and the PRC members were asked to help select the movies. The Commission recommended Moana and The Wizard of Oz. The Commission will host a resource table at the event.

Chair Paquier invited any public comments on this item.
There were no speakers.

2. Presentation on the City's Housing Element

Debbie Pedro, Community Development Director presented an overview of the City's Housing Element process which assesses the City's housing needs and contains a designated housing goal for Saratoga. The City has hosted several community meetings on this process which can be viewed at www.saratoga.ca.us/housing.

Chair Paquier invited any public comments on this item.
There were no speakers.

3. Pickleball Update

Kristin Borel, Staff Liaison gave an update on the status of the development of pickleball courts. Temporary courts are currently not a possibility, but the City is investigating potential locations for permanent courts and will report at the next meeting.

Chair Paquier invited any public comments on this item.
There were no speakers.

4. Update on "Let's Work"

Commissioner Li reported on the last Let's Work event until November. The Girl Scouts and Saratoga Rotary volunteered their time to help remove invasive plant species from Quarry Park.

Chair Paquier invited any public comments on this item.
There were no speakers.

5. Update on Historical Plaque Program

Commissioner Pearce reiterated the goal of this program which is to create a comprehensive plan for park signage based on history. He also gave an update on the Historical Preservation Commission progress on their sign program. Wildwood Park is the first park the Commission is working on. Consideration of QR codes on signs that give more information, or a possible QR code tour. Chair Paquier requested that we add Native American history to the signs.

Chair Paquier invited any public comments on this item.
There were no speakers.

6. Garbage Solutions at Quarry Park

The Commission reviewed the draft sign created by Lauren Pettipiece. Comments were noted and will be sent to Lauren to make small changes.

Chair Paquier invited any public comments on this item.
There were no speakers.

Commissioner and Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill, Quarry
Huang	El Quito, Gardiner
Pearce	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Wang	Azule, Kevin Moran, Friendship Park

Agenda Items for Next Meeting July 13, 2021

- Pickleball update
- Ideas for creating involvement of younger residents
- Update on Historic Plaque program

Adjournment

Commissioners Li/Pearce move to **Adjourn the meeting at 8:36 p.m. Passed by a verbal roll call:**
Ayes: Huang, Li, Paquier, Pearce and Wang. Noes: None. Abstain: None. Absent: None.

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on May 6, 2021 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.