

**MINUTES  
MAY 24, 2018  
PUBLIC SAFETY TASK FORCE  
REGULAR MEETING**

Chair John Hirokawa called the meeting to order at 6:03 p.m. in the Linda Callon Conference Room at City Hall at 13777 Fruitvale Avenue in Saratoga.

**ROLL CALL**

PRESENT: Members Ray Cosyn, John Hirokawa, Rebecca Jepsen, Arun Venkatachar  
ABSENT: Chuck Page (excused)  
ALSO PRESENT: Crystal Bothelio, Deputy City Manager  
Captain Rich Urena, Santa Clara County Sheriff's Office

**REPORT ON POSTING OF THE AGENDA**

Deputy City Manager Crystal Bothelio reported that the agenda for this meeting was properly posted on May 17, 2018.

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

None

**AGENDA ITEMS:**

1. Public Safety Task Force Minutes

**Recommended Action:**

Review and approve draft minutes from the April 26, 2018 meeting.

COSYN/JEPSEN MOVED TO **APPROVE DRAFT MINUTES FROM THE APRIL 26, 2018 MEETING.** MOTION PASSED. AYES: COSYN, HIROKAWA, JEPSEN, VENKATACHAR. NOES: NONE. ABSTAIN: NONE. ABSENT: PAGE.

2. Public Safety Metrics

**Recommended Action:**

Review monthly update to public safety metrics. Metrics will be provided at the meeting.

Captain Rich Urena discussed metrics from the month of April and addressed questions from the Task Force.

3. Reducing Crime and Keeping California Safe Act of 2018

**Recommended Action:**

Review the Reducing Crime and Keeping California Safe Act of 2018 and provide the City Council with a recommendation on whether to support the initiative. The Task Force's recommendation is scheduled to go before the City Council on June 20, 2018.

The Task Force discussed the Reducing Crime and Keeping California Safe Act of 2018 and agreed to continue discussion of the item at the June Task Force meeting.

4. Public Safety Postcard

**Recommended Action:**

Provide feedback on the August public safety postcard.

The Task Force requested staff proceed with the August postcard with feedback provided during the meeting.

Task Force Member Jepsen requested discussion on Neighborhood Watch Neighborhood initiation, protocols, and privacy concerns at the June meeting. The Task Force concurred with the request.

5. Saratoga Safety Fair Debrief

**Recommended Action:**

Discuss the Saratoga Safety Fair held on May 20, 2018 and consider whether to recommend conducting the event in future years.

The Task Force discussed the Saratoga Safety Fair and agreed it would have been beneficial to provide additional signage to direct attendees to the appropriate parking area and event building on the day of the event. Overall, the presentations were very good. It would have been good to publicize that the Santa Clara County Sheriff's Office Bomb Team was in attendance. There was also interest in holding presentations on a personal defense with demonstrations, bicycle safety and/or bicycle rodeo, and on topics that might not be as commonly available through online searches. There was also agreement to include more activities for children and note these activities in event outreach. The refreshments provided were excellent and the venue was nice.

The overall consensus was to hold the Safety Fair again at the Joan Pisani Community Center next year.

6. Neighborhood Watch Lead Survey

**Recommended Action:**

Discuss results of the Neighborhood Watch Lead survey.

The Task Force requested that staff resend the Neighborhood Watch Lead survey and request responses prior to the June Task Force meeting.

7. Neighborhood Watch Guide

**Recommended Action:**

Provide feedback on the Neighborhood Watch Guide.

The Task Force provided feedback on the guide, requesting that the cover include the language “Call 911” in red near “See Something, Say Something.” The Task Force also requested that the guide explicitly state that your personal information will not be shared by the City without your permission and that Neighborhood Watch groups will not share personal information and email addresses of members.

8. Future Agenda Items

**Recommended Action:**

Consider agenda items for upcoming meetings. The next meeting is on June 28, 2018.

The Task Force agreed to include the following items on the June meeting agenda:

- Neighborhood Watch Initiation, Protocols, and Privacy Concerns
- Reducing Crime and Keeping California Safe Act of 2018
- Neighborhood Watch Lead Survey
- Public Safety Task Force Transition Plan
- Rescheduling November Meeting Date

**ADJOURNMENT**

Chair Hirokawa adjourned the meeting at 8:01 p.m.

Minutes respectfully submitted:

Crystal Bothelio, Deputy City Manager  
City of Saratoga