



SARATOGA YOUTH COMMISSION REGULAR MEETING

MAY 25, 2021

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public view and participate in the meeting by using the Zoom website <https://us02web.zoom.us/j/89288299767> or App (Webinar ID 892 8829 9767) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/yc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

7:00 PM YOUTH COMMISSION REGULAR MEETING

ROLL CALL 7:02 p.m.

Present: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai.

Absent: None.

Attendees: None.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.

AGENDA ITEMS:

1. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the May 11, 2021 meeting.

Raamkumar motioned to approve the May 11 minutes. Hicks seconded the motion.

AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Raamkumar, Madhan, Wang, Zhai.

NOES: none. ABSTAIN: none. PASSED 11-0.

2. Treasurer Report and Fundraising Update

Recommended Action:

Receive any updates from the Youth Commission Treasurer.

- **Current GoFundMe balance at \$2,165**
- **Received rotary grant of \$450**
- **Commissioners encouraged to fundraise through June 8, but goal has already been hit!**

3. Toga Trails 2021

Recommended Action:

Receive any updates from subcommittees and from staff. Reminder of schedule for last email and drawing.

- **Logistics subcommittee**
 - **Around 70+ photo submissions**
 - **Debrief email scheduled to be sent out June 1-2**
- **Marketing subcommittee**
 - **Featuring a different trail every Friday, Joe's Trail already posted**
 - **Planning on making a short video showcasing all the submissions after the event**
- **Prize subcommittee**
 - **Online random wheel spinning to determine winners**
 - **Winners can only be drawn once**
 - **Inform winners through EventBrite**
 - **Winners to be picked by June 8**
 - **People can only have a maximum of 4 entries**
- **What went well for Toga Trails:**
 - **A lot more marketing for Toga Trails led to increased turnout**
 - **Subcommittees were very organized and transparent with responsibilities**

- **Having Commissioners invite 10 people helped a lot with registration**
- **Structure of the event was well thought out**
- **Relevant and flexible, very attractive and appealing**
- **Having the emails were good reminders**
- **Identifying the landmarks was helpful for participants**
- **What can be improved:**
 - **Expand trail advertisement before the event**
 - **Having more people pack kits**
 - **Consider partnering with trails next year**
 - **May have been hard for people to pick up kits or find pick up locations**
 - **Put an emphasis on the fact that the event is open to people of all ages**
 - **Making directions more transparent and clear**
 - **Setting a set schedule for marketing to make registration more consistent**

4. Opportunities for Community Engagement

Recommended Action:

Receive informational report from staff with details on how to stay engaged with the City this summer (optional) through the Saratoga Community Harvest, Saratoga Movie Nights, Safe Routes to School, and the Housing Element.

- **Saratoga Community Harvest, June 19 or June 26: apricot resident harvest**
- **Saratoga Movie Nights: beginning in July and August, third Fridays of every month, free and family-friendly**
 - **El Quito Park**
 - **Photo booth opportunities, chalk art**
- **Housing element updates, community meetings, newsletter**
- **Safe Routes to School email submissions: encouraged for all community members to fill out**
 - **Commentary: <https://www.saratoga.ca.us/formcenter/safe-routes-to-school-49/safe-routes-to-school-comment-form-137>**

5. End of the Year Presentation and Celebration

Recommended Action:

Finalize the presentation of the Youth Commission's FY 2020/21 workplan accomplishments and review logistics for the June 2, 2021 City Council Meeting. Practice running through the presentation a few times. Receive update for the end of the year celebration location and reminder of the Joint Meeting on June 8, 2021.

- **Possibly brainstorm ideas for upcoming work plan**
- **End of year celebration: June 17**

6. Future Agenda Items

Recommended Action:

Consider agenda items for upcoming meetings. The next Youth Commission meeting is scheduled for June 8, 2021.

- **Saratoga Speaks recap**
- **Inclusive playground fundraiser update**
- **Toga Trails subcommittee updates**
- **Joint meeting words of wisdom: lessons, feedback, advice**

ADJOURNMENT 8:31 p.m.

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Kayla Nakamoto, Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on May 20, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 20th day of May 2021 at Saratoga, California.

Kayla Nakamoto, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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