



City of Saratoga Parks and Recreation Commission Regular Meeting *Final Minutes*

DATE: July 12, 2022
TIME: 6:30 p.m.
LOCATION: Via Zoom

Call to Order: Chair Paquier called the virtual Regular Session to order at 6:35 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Chair and Staff Liaison explained that the meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Commission met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

Roll Call: Chair Renee Paquier, Vice Chair Huang, Commissioner Mahuvakar, Commissioner Sridharan and Commissioner Wang. Absent: Commissioner Mahuvakar and Commissioner Sridharan. Also in attendance was Kristin Borel, Staff Liaison. (All appearing via Teleconference)

Staff Liaison, Kristin Borel confirmed all the Commission members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as Parks and Recreation Commissioners.

Report on Posting of the Agenda: Kristin Borel reported that the Agenda for this meeting was properly posted on July 7, 2022

Oral & Written Communication

No oral or written communication.

Approval of Parks and Recreation Commission Draft Minutes:

Commissioner Wang/Huang moved to **Approve the Parks and Recreation Minutes for the Regular Meeting on March 8, 2022. Passed by a verbal roll call: Ayes: Huang, Paquier and Wang. Noes: None. Abstain: None. Absent: Mahuvakar, Sridharan.**

Agenda:

1. **Movie Night and July 4th Follow-up**

Staff reviewed the comments from the Commissioners who were at Movie Night and the July 4th events. All the Commissioners commented on how much fun it was and how excited the public was. Commissioner Wang said the "Giving Tree" was a big success. Commissioner Huang attended both the events and was said the PRC table was busy each time. Commissioner Sridharan emailed comments about parking, trash pickup and the addition of food trucks. The City will have staff clean up early on Saturday morning after each of the events and some of the Commissioners will look into adding food trucks to the next event.

Chair Paquier invited any public comments on this item.
There were no speakers.

2. **Next Drone Video Project**

Staff outlined that the parks that already have completed drone videos are Kevin Moran Park, Quarry Park, El Quito Park and Wildwood Park. Chair Paquier stated that Hakone Gardens also as a video completed by Jason Louie. There was discussion about whether to do a collection of the smaller parks in one video or concentrate on a single park. Chair Paquier recommended that the next project be Friendship Park which could include some background history, and then continue on to Congress Springs Park.

Commissioner Paquier/Wang moved to **Recommend Friendship Park and then Congress Springs Park be the next parks selected for drone video projects. Passed by a verbal roll call: Ayes: Huang, Paquier and Wang. Noes: None. Abstain: None. Absent: Mahuvakar, Sridharan.**

Chair Paquier invited any public comments on this item.
There were no speakers.

3. **Beauchamps Park Playground Replacement Project Update**

Staff reported that the City Council approved the new design of the park at the June 15, 2022, City Council meeting. A bid was sent out in June for the construction of the project and three companies submitted bids. SPEC Play was the lowest bid and awarded the contract. They are the same company that designed the new play area. The order for the equipment was placed which has a 10-week lead time. It is anticipated that the project construction may begin in September.

Chair Paquier invited any public comments on this item.
There were no speakers.

4. **Update on Historical Plaque Program**

There is no update because the Heritage Preservation Commission has not started working on this project.

Chair Paquier invited any public comments on this item.
There were no speakers.

5. Workplan & Community Engagement Brainstorming

The Commission reviewed the workplan and staff asked if any of the Commissioners want to move forward with a project. Chair Paquier wants to work on the Age-Friendly Community project which includes showing movies to seniors in the Civic Theater. This would involve working with SASCC (Saratoga Area Senior Coordinating Council) to accomplish this goal.

Commissioner Paquier/Huang moved to **Move forward with the workplan item to create movies for seniors in the Civic Theater and coordinate with SASCC to accomplish it. Passed by a verbal roll call: Ayes: Huang, Paquier and Wang. Noes: None. Abstain: None. Absent: Mahuvakar, Sridharan.**

Chair Paquier invited any public comments on this item.
There were no speakers.

Commissioner and Staff Reports *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Sridharan	Wildwood, Foothill, Quarry
Huang	El Quito, Gardiner
Mahuvakar	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Wang	Azule, Kevin Moran, Friendship Park

Agenda Items for Next Meeting September 13, 2022

- Beauchamps Park playground replacement project update
- Update on Historic Plaque program
- Work Plan Project Updates
- June Movie Night Update

Adjournment

Commissioners Huang/Paquier move to **Adjourn the meeting at 7:10 p.m. Ayes: Huang, Mahuvakar, Paquier and Sridharan. Noes: None. Abstain: None. Absent: Wang.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

Parks and Recreation Commission Agenda Note:

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on July 7, 2022 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at www.saratoga.ca.us.