



# SARATOGA TRAFFIC SAFETY COMMISSION MINUTES July 13, 2023

## I. CALL TO ORDER – 6:30 PM

## II. ROLL CALL

PRESENT: *Jason Mount (Chair), Robert Eng (Vice Chair), Alec Gulesserian, Stephen Li*

ABSENT: *Chi-Kuang Chu*

STAFF PRESENT: *Ashley Weiss, Emma Burkhalter, John Cherbone*

## III. REPORT ON POSTING OF AGENDA

*Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on July 6, 2023.*

## IV. ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the Commission for up to three (3) minutes on matters not on the agenda. The law generally prohibits the Commission from discussing or taking actions on these items. The Commission may choose to place the topic on a future agenda.*

## V. APPROVAL OF MINUTES

[05-11-2023 TSC MINUTES – Draft](#)

### **Recommended Action:**

Approve May 11, 2023 Minutes

ENG/GULESSERIAN MOVED TO APPROVE THE MINUTES. MOTION PASSED (4-0-0-1) BY THE FOLLOWING VOTE: AYES: ENG, GULESSERIAN, LI, MOUNT. NOES: NONE. ABSTAIN: NONE. ABSENT: CHU.

## VI. SHERIFF'S REPORT TO THE COMMISSION

### Sheriff's Report

- May - June citation summary and collision statistics

## VII. OLD BUSINESS

1. [TSC Matrix 502 – Ravenwood Dr](#)  
[Comments](#)  
[Comments \(07/10/2023\)](#)

**Recommended Action:**

Review the item and make a recommendation.

MOUNT/ENG MOVED TO DO NOTHING; RESIDENTS SHOULD REQUEST TO BRING ITEM BACK TO COMMISSION IF THEY WANT TO PROCEED WITH THE RECOMMENDATION FROM THE TRAFFIC ENGINEER FOR A BULB-OUT ON THE NW CORNER OF RAVENWOOD DR AND QUITO RD. MOTION PASSED (4-0-0-1) BY THE FOLLOWING VOTE: AYES: ENG, GULESSERIAN, LI, MOUNT. NOES: NONE. ABSTAIN: NONE. ABSENT: CHU.

2. [TSC Matrix 537 – De Havilland Dr at Shubert Dr](#)

**Recommended Action:**

Review the item and make a recommendation.

MOUNT/ENG MOVED TO ADD STRIPING AND RED CURB AS RECOMMENDED BY THE TRAFFIC ENGINEER. MOTION PASSED (4-0-0-1) BY THE FOLLOWING VOTE: AYES: ENG, GULESSERIAN, LI, MOUNT. NOES: NONE. ABSTAIN: NONE. ABSENT: CHU.

3. [TSC Matrix 553 – Marilyn Ln](#)

**Recommended Action:**

Review the item and make a recommendation.

ENG/GULESSERIAN MOVED TO DO NOTHING. MOTION PASSED (4-0-0-1) BY THE FOLLOWING VOTE: AYES: ENG, GULESSERIAN, LI, MOUNT. NOES: NONE. ABSTAIN: NONE. ABSENT: CHU.

4. [TSC Matrix 560 – Dorchester Rd at Plymouth Dr](#)

**Recommended Action:**

Review the item and make a recommendation.

GULESSERIAN/LI MOVED TO INSTALL SHOULDER STRIPING AND CENTERLINE STRIPING PER TRAFFIC ENGINEER'S RECOMMENDATION AND REQUEST THE RESIDENT ON THE INSIDE CORNER TRIM BACK FOLIAGE PER CITY CODE. MOTION PASSED (4-0-0-1) BY THE FOLLOWING VOTE: AYES: ENG, GULESSERIAN, LI, MOUNT. NOES: NONE. ABSTAIN: NONE. ABSENT: CHU.

5. [TSC Matrix 562 – Saratoga Ave between Cox Ave and Lawrence Expy](#)

**Recommended Action:**

Review the item and make a recommendation.

LI MOVED TO PROCEED WITH TRAFFIC ENGINEER'S RECOMMENDATION TO DEVELOP A CONCEPTUAL PLAN FOR REDESIGNING THE INTERSECTION. STAFF SHOULD REACH OUT TO NEARBY RESIDENTS

WITH THE COMPLETED REDESIGN AND INVITE TO A FUTURE TSC MEETING.

MOUNT MADE A FRIENDLY AMENDMENT TO INTEGRATE THE NEW DESIGN INTO THE FULL SARATOGA STRIPING PLAN AND INVITE RESIDENTS TO A FUTURE TSC MEETING.

LI ACCEPTED THE AMENDMENT.

MOUNT SECONDED THE MOTION. MOTION PASSED (4-0-0-1) BY THE FOLLOWING VOTE: AYES: ENG, GULESSERIAN, LI, MOUNT. NOES: NONE. ABSTAIN: NONE. ABSENT: CHU.

#### **VIII. NEW BUSINESS**

None.

#### **IX. STAFF AND COMMISSION UPDATES**

6. Staff and Commission Updates
  - a. TSC Project Updates
  - b. City Events
  - c. TSC Handbook
  - d. Announcements

**Recommended Action:**

Accept updates.

#### **X. COMMISSION ITEMS**

Staff to schedule a special meeting to be held in late August to discuss Commission workload and implementation of Speed Hump Process.

#### **XI. ADJOURNMENT – 9:15 PM**

**Respectfully Submitted by**

*Emma Burkhalter, Public Works staff for the City of Saratoga*