

**MINUTES
SARATOGA LIBRARY COMMISSION
REGULAR MEETING
AUGUST 9, 2021**

CALL TO ORDER

Chair Cristina Meiser called the virtual meeting to order at 5:04 p.m.

ROLL CALL

Present: Chair Cristina Meiser, Vice Chair Eric Lewis, Commissioners Robert Gulino, Steven White, Victoria Zhang
Absent: None
Also Present: Nichole King, David Guidry, Ahana Chakraborty, Ayushi Chakraborty, Kayla Nakamoto, Crystal Bothelio

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Barbara Pei introduced herself as a prospective Commission applicant.

AGENDA ITEMS

1. Library & Community Engagement Commission Minutes

Recommended Action:

Review and approve the minutes from June 14, 2021 Regular Meeting.

ZHANG/WHITE MOVED TO **APPROVE THE MINUTES FROM JUNE 14, 2021 REGULAR MEETING.** MOTION PASSED. AYES: LEWIS, MEISER, WHITE, ZHANG. NOES: NONE. ABSTAIN: NONE. ABSENT: GULINO.

2. Saratoga Teen Advisory Board Report

Recommended Action:

Receive Saratoga Teen Advisory Board report.

Ayushi Chakraborty and Ahana Chakraborty provided a report from the Teen Advisory Board, speaking on upcoming in person events and virtual events that are expected to continue.

3. Santa Clara County Library District Report

Recommended Action:

Receive Santa Clara County Library District report.

Written report provided in agenda packet.

4. Saratoga Community Library Report

Recommended Action:

Receive Saratoga Community Library report.

Acting Community Librarian Nichole King reported on a mural in the Library painted by artist Michelle Liu, summer reading, recent community events that the Library staff attended, and upcoming events.

5. Friends of the Saratoga Libraries Report

Recommended Action:

Receive Friends of the Saratoga Libraries report.

Friends of the Saratoga Libraries President David Guidry reported on the general membership meeting, approval of officers, fundraising efforts, options for the Friends donation to Saratoga Library, operations of the Book-Go-Round, reopening of the Friends Café in Saratoga Library, participation in the Community Harvest and Saratoga Movie Night, and goals for the year.

6. Library & Community Engagement Commission Chair Report

Recommended Action:

Receive Library & Community Engagement Commission Chair report.

Chair Cristina Meiser commented on the Sheriff's Office teen academy and encouraged Commissioners to subscribe to the City's newsletter.

7. City of Saratoga Report

Recommended Action:

Receive City of Saratoga report.

Crystal Bothelio, Assistant City Manager, shared updates on face covering requirements, Commission recruitments, Saratoga Movie Nights, Community Harvest, and the Safe Routes to School Master Plan.

8. Community News & Trends

Recommended Action:

Share news and trends within the community.

Commissioner Robert Gulino noted that the Paint the City utility boxes have been painted.

9. Rescheduling/Canceling the October Meeting

Recommended Action:

Reschedule or cancel the October 2021 meeting.

Crystal Bothelio, Assistant City Manager, asked the Commission to consider rescheduling or canceling the October 2021 meeting.

The Commission agreed to meet on October 12 at 5:00 p.m. if held virtually or at 7:00 p.m. if held in person.

10. 2022 Work Plan Brainstorming

Recommended Action:

Hold brainstorming discussion on efforts that could be included in the 2022 Work Plan.

Chair Meiser asked if the Commission would like to consider a special meeting on the work plan. She also shared her observation that she has noticed a general increase in the use of surveys and asked the group if they felt there was value in the Library and Community Engagement Commission conducting a survey.

Acting Community Librarian Nichole King commented on recent surveys performed by the Library and Library District.

The Commission considered options for surveys, including whether to work through the City, incorporate a question or two into an upcoming Library or Library District survey, and whether to focus survey efforts on the Library or Community Engagement duties of the Commission. The Commission agreed to include a survey as a brainstorming idea for the work plan.

The Commission agreed to share new ideas with Assistant City Manager Crystal Bothelio in advance of the meeting or raise them at the next meeting for further discussion.

SUMMARIZE ACTION ITEMS

None

AGENDA ITEMS FOR NEXT MEETING

2022 Work Plan Brainstorming

ADJOURNMENT

Chair Cristina Meiser adjourned the meeting at 6:40 p.m.

Minutes respectfully submitted:

Crystal Bothelio, Assistant City Manager
City of Saratoga