



City of Saratoga

HERITAGE PRESERVATION COMMISSION MINUTES

Date: Tuesday, August 14, 2018/ 8:30 A.M.

Type: Regular Meeting

Place: Linda Callon Conference Room - 13777 Fruitvale Avenue

1. Site Visit(s):

- a. None

2. Call to order: Chair Stransky called the meeting to order at 8:33 AM

3. Roll Call:

Present: Chair Annette Stransky, Commissioners Dr. Jo Rodgers, Marilyn Marchetti, Alexandra Nugent, Paula Cappello, and Rina Shah

Absent: None

Staff: Nicole Johnson, Planner II, Sandy Baily, Special Projects Manager

4. Oral Communications:

None

5. Approval of minutes from July 10, 2018 meetings.

Shah/Marchetti moved to approve the minutes. Motion passed. Ayes: Shah, Stransky, Nugent, Marchetti, Cappello and Rodgers. Noes: None. Absent: None. Abstain: None

6. New Business:

- a. Election of Chair and Vice Chair –Stransky/Nugent moved to nominate Commissioner Marchetti for the Chair. Marchetti accepted. Motion passed. Ayes: Shah, Stransky, Nugent, Marchetti, Cappello and Rodgers. Noes: None. Absent: None. Abstain: None. Marchetti/Shah moved to nominate Rodgers as Vice Chair. Motion passed. Ayes: Shah, Stransky, Nugent, Marchetti, Cappello and Rodgers. Noes: None. Absent: None. Abstain: None. Chair Marchetti led the rest of the meeting.
- b. HPC Training – The HPC watched the webinar, CA Modern Architecture from the California Preservation Foundation website.

7. Staff Comments:

- a. Draft Ordinance amendment to Heritage Preservation Commission Section 13-10.010 – Sandy Baily discussed that amendments were proposed to the Heritage Preservation Ordinance to assist the HPC in having a full, qualified Commission, due to the inactivity of having applicants apply for the vacant position and concern for the upcoming additional vacancies in December. Baily discussed the proposed changes to Chapter 13 (Heritage Preservation) of the Saratoga City Code to reduce the membership and amend the qualifications of the Heritage Preservation Commission and to be in compliance with CLG requirements. The HPC recommended that the professional qualifications be expanded to retain architects and contractors. The HPC also recommended that candidates who have a place of business in Saratoga have a physical place of business, not an online service. These recommendations will be included in the draft ordinance that will be presented to City Council. The HPC discussed the benefits of having a liaison with the Saratoga Historical Foundation. The HPC discussed the reduction of members and there were mixed comments regarding the matter, the lack of applicants and the potential of not having a quorum. The majority of the HPC preferred to have a seven member commission due to their workload and that more members allowed a broader discussion on issues they were considering. The HPC understood the current need for the change. The comments regarding the membership number will be forwarded in the report to City Council.

8. Old Business:

- a. Saratoga Avenue/Heritage Lane Update– Sandy Baily summarized the response in the memo from the City Attorney. The HPC has the responsibility to review planning development applications (i.e.: Design Review, Subdivisions) for work on parcels abutting the Heritage Lane portion of Saratoga Avenue. Building permits for properties that were not on the Heritage Inventory, do not require review by the HPC. The HPC discussed that their next work plan should include requesting an amendment to the City Code to expand their duties to review building permits along a Heritage Lane and to clean up the confusing language in the Code.

Commissioner Rodgers left the meeting at 10:34 A.M.

9. Adjournment

Chair Marchetti adjourned the meeting at 10:40 A.M. to a Special Meeting on August 28, 2018.

Minutes respectfully submitted:
Nicole Johnson, Planner II
City of Saratoga