



# CITY OF SARATOGA

## COUNCIL FINANCE COMMITTEE

### ACTION MINUTES

**DATE:** August 23, 2018  
**TIME:** 1:00 p.m.  
**LOCATION:** Administration Conference Room  
Saratoga City Hall  
13777 Fruitvale Avenue  
Saratoga, CA 95070

**PRESENT:** Council Members Miller, Bernald  
**ABSENT:** None  
**ALSO PRESENT:** Staff members: Lindsay, Furey

1. **Approval of Prior Finance Committee Meeting Minutes:**
  - A. July 26, 2018 Minutes approved
2. **Oral & Written Communications:**
  - A. None
3. **Old Business**
  - A. None
4. **New Business**
  - A. Hakone Koi Pond Project Budget Adjustment
    - Action Item – *Staff to bring budget adjustment to Council to move \$65,000 of unneeded funding from Big Basin Turnaround CIP to the Hakone Gardens Koi Pond CIP*
  - B. Community Grants Program Review
    - Action Item – *Staff to bring report to Council to request:*
      1. *SASCC Health Fair and Hakone Matsuri events be added to the secure funding recipient list.*
      2. *Include language on application documents or website to eliminate off-cycle grant applications.*
  - C. Policy Update Review
    - Action Item – *Staff to bring list of policies back with separation of Council vs Administrative Policies, existing policy effective dates, and policy workplan.*
  - D. Committee Workplan Update
    - Action Item – Council reviewed workplan schedule and requested (for the next meeting):
      1. *Street Funding worksheet identifying funding sources*
    - *SVCE's data report on annual information*
  - E. Next Finance Committee meeting date:
    - Thursday, September 27 at 2:30 pm
  - F. Adjournment