

**MINUTES  
SARATOGA LIBRARY COMMISSION  
REGULAR MEETING  
AUGUST 25, 2020**

**CALL TO ORDER**

Chair Robert Gulino called the virtual meeting to order at 7:05 p.m.

**ROLL CALL**

Present: Chair Robert Gulino, Vice Chair Christina Meiser, Commissioner Eric Lewis, Victoria Zhang  
Absent: Steven White (excused)  
Also Present: Jennifer Weeks, Annapurna Dandu, Jennifer Van Dalsen, Kayla Nakamoto, Lauren Pettipiece, Crystal Bothelio

**ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS**

None

**AGENDA ITEMS**

1. Library Commission Minutes

**Recommended Action:**

Review and approve the Library Commission minutes from June 23, 2020 meeting.

LEWIS/ZHANG MOVED TO **APPROVE THE LIBRARY COMMISSION MINUTES FROM JUNE 23, 2020 MEETING WITH A CORRECTION TO THE MEETING DATE.** MOTION PASSED. AYES: LEWIS, MEISER, ZHANG. NOES: NONE. ABSTAIN: NONE. ABSENT: GULINO, WHITE.

2. Saratoga Library Teen Advisory Board Report

**Recommended Action:**

Receive report from the Teen Advisory Board.

No report

3. Commission Scope and Work Plan Update

**Recommended Action:**

Receive an update on the City Council's decision on the Commission's proposed scope and work plan changes.

Crystal Bothelio, Assistant City Manager, provided an update on the City Council's decision on the proposed Commission scope and work plan updates.

4. Overview of the City's Community Engagement Efforts

**Recommended Action:**

Receive presentation on the City's community engagement efforts.

Crystal Bothelio, Assistant City Manager, introduced the item.

Kayla Nakamoto, Administrative Analyst, provided information on some of the City's engagement programs.

Lauren Pettipiece, Public Information Officer, shared information about the City's outreach and communication efforts.

Commissioner Lewis expressed an interest in opportunities to volunteer in the Heritage Orchard.

Vice Chair Meiser suggested small group activities with a stable cohort, such as visits to the Heritage Orchard to learn to paint or garden.

Annapurna Dandu, Saratoga Community Librarian, noted gardening programs and demonstrations that the Library hosts.

5. Community News & Trends

**Recommended Action:**

Share news and trends within the community.

None

**REPORTS**

1. Santa Clara County Library District

Jennifer Weeks, County Librarian, shared information about wifi available in all County library parking lots, use of the Bookmobile as a mobile wifi hotspot, summer reading, career online high school programs, support for distance learning, and COVID-19 operations.

2. Saratoga Community Library

Annapurna Dandu, Saratoga Community Librarian, shared information about use of the Library as a Cooling and Clean Air Center, book pick-up and drop-off, and COVID-19 operations.

3. Friends of the Saratoga Libraries – Jennifer Van Dalsen

Jennifer Van Dalsen with the Friends of the Saratoga Libraries reported on the reopening of the Book-Go-Round, revamped online site and online sales efforts, the selection of new officers, and agenda items on the next Board agenda, including approval of the budget and goals.

4. Library Commission Chair

Vice Chair Meiser shared an overview of a COVID-19 update hosted by Supervisor Joe Simitian that she attended. She also shared her experience related to college tours and COVID-19. She also shared information about Our City Forest and the 2020 by 2020 tree planting challenge.

5. City of Saratoga

Crystal Bothelio, Assistant City Manager, shared an update on the CZU Lightning Complex wildfire, General Plan 2040 Update, and Living Room Conversations.

**SUMMARIZE ACTION ITEMS**

None

**AGENDA ITEMS FOR NEXT MEETING**

None

**ADJOURNMENT**

Vice Chair Meiser adjourned the meeting at 9:05 p.m.

Minutes respectfully submitted:  
Crystal Bothelio, Assistant City Manager  
City of Saratoga