



SARATOGA YOUTH COMMISSION SPECIAL MEETING

SEPTEMBER 7, 2021

7:00 P.M. SPECIAL MEETING

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic. This meeting can be accessed by:

1. Using the Zoom website <https://us02web.zoom.us/j/89074058290> or App (Webinar ID 890 7405 8290) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item; **OR**
2. Calling 1.408.638.0968 or 1.669.900.6833, enter the Webinar ID 890 7405 8290, and pressing *9 to raise their hand to speak on an agenda item when directed by the Chair.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/yc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at bavrit@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

ROLL CALL 7:02 p.m.

Present: Bradley, Hao (late), Henry, Hicks, Huang, Jain, Kelkar, Leung (late), Lu, Singh, Xia.

Members of the public: Julie Schaer, Pia Lusk, Sheila Tucker.

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.

AGENDA ITEMS:

1. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the August 24, 2021 meeting.

Lu motioned to approve the August 24 minutes, with the amendment of adding and approving Commissioner Leung as the Commission’s Marketing Chair, Commissioner Lu as the Secretary, Commissioner Huang as the Treasurer, Commissioner Jain as the Vice Chair and Commissioner Hicks as the Chair. Hicks seconded the motion. AYES: Bradley, Henry, Hicks, Huang, Jain, Kelkar, Lu, Singh, Xia. NOES: none. ABSTAIN: none. PASSED 9-0.

2. Presentation from West Valley Clean Water Authority

Recommended Action:

Receive presentation from West Valley Clean Water Authority. Learn about opportunities for youth engagement in the West Valley area.

- **Stormwater Pollution Prevention Project: West Valley Clean Water Authority to potentially partner up with the Commission in assisting and developing projects related to stormwater pollution**
 - **Examples: school assessments, video/social media awareness, contests, single-use product ordinances, creek cleanups, adopting a storm drain**
- **Commissioner ideas: creek cleanup contest, combine with social media promotions (use a hashtag), possibly work together with other commissions (bring up during YAC Attack) and repurpose the trash into something interesting**

- **Organization works with Campbell, Saratoga, Los Gatos, Monte Sereno within West Valley: the Saratoga Commission could partner up with some of these other youth groups**

3. Work Plan 2021-2022

Recommended Action:

Prepare the 2021-2022 Youth Commission work plan that will be proposed to the City Council at the Joint Meeting on September 15, 2021.

1. Building community

- **Creek clean-up with WVCWA, include with YAC Attack as a possible information session (identify storm drains to target)**
- **Guide to downtown Saratoga**
 - **City-wide scavenger hunt**
- **SED Talks**
- **Kindness Week**
- **City-sponsored community events**
 - **Witchy Walk**
 - **Tree Lighting Ceremony**
 - **St. Paddy's Day Parade in village**
 - **State of the City in-person**
 - **Scarecrow project: small businesses made scarecrows for the village**
- **Mental health directory for youth**
 - **Compile list of mental health organizations directed towards teen mental health to contact in case they are seeking help**
 - **Make it easily accessible to all teens**
 - **Needs to be easily editable depending on businesses changing names, going out of business, changing locations, etc.**
 - **Include things people can do themselves if don't want to go to agency**
 - **Can have public contribute to it by submitting to Commission for review and possibly adding to directory after evaluative process**

2. Unplugging/health

- **Fitness week**
 - **To address mental and physical health**
 - **Unplug from social media, workout**
 - **Some tracking or logging system for participants**
- **Road trip with Saratoga Speaks activity**
 - **Set a certain number of miles**
 - **Possibly combine with Walk One Week with elementary schoolers**

3. Socializing

- **DIY activities and events**
 - **Halloween: pumpkin carving**

- Christmas: ornament painting
 - Could expand to encouraging hobbies
 - Teen Arts Festival
 - Art competition or gallery exhibition
 - Arts, film, and music
 - Fair
 - Games and picnics
 - Family friendly, COVID-19 safe event
 - Possibly combine with Teen Arts Festival
 - Community studying or tutoring sessions
 - Include a suggestion box for feedback or suggestions for study sessions
4. Inlusivity
- Inclusive and accessible events
 - Revamped emergency preparedness workshop
 - Continue holiday/celebratory craft socials

Henry motioned to adopt the proposed 2021-2022 Youth Commission work plan. Leung seconded the motion. **AYES: Bradley, Hao, Henry, Hicks, Huang, Jain, Kelkar, Leung, Lu, Singh, Xia. NOES: none. ABSTAIN: none. PASSED 11-0.**

4. Joint Meeting Presentation

Recommended Action:

The joint meeting with the Saratoga City Council is scheduled for September 15, 2021. During the meeting, the Youth Commission will present their 2021-2022 work plan and should be prepared to answer any questions.

- **6:00 p.m. virtual meeting, business casual, practice slides**

5. Future Agenda Items

Recommended Action:

Consider agenda items for upcoming meetings. The next regular Youth Commission meeting is scheduled for September 28, 2021.

ADJOURNMENT 9:44 p.m.

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Kayla Nakamoto, Administrative Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on September 2, 2021 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 2nd day of September 2021 at Saratoga, California.

Kayla Nakamoto, Administrative Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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