



# SARATOGA TRAFFIC SAFETY COMMISSION MINUTES September 9, 2021

## I. CALL TO ORDER – 6:30 PM

## II. ROLL CALL

PRESENT: *Christopher Coulter (Chair), Manil Vasantha (Vice Chair), Belal Aftab, Chi-Kuang Chu, Mitch Kane*

ABSENT: *Ray Cosyn*

STAFF PRESENT: *Franziska Church, Emma Burkhalter, Mainini Cabute, John Cherbone.*

## III. REPORT ON POSTING OF AGENDA

*Pursuant to Government Code Section 54954.2, the agenda for this meeting was properly posted on September 2, 2021.*

## IV. ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

*Any member of the public may address the Commission for up to three (3) minutes on matters not on the agenda. The law generally prohibits the Commission from discussing or taking actions on these items. The Commission may choose to place the topic on a future agenda.*

## V. HOUSING ELEMENT PRESENTATION

## VI. SAFE ROUTES TO SCHOOL UPDATE

## VII. APPROVAL OF MINUTES

[07-08-2021 TSC MINUTES – Draft](#)

### **Recommended Action:**

Approve July 08, 2021 Minutes

VASANTHA/KANE MOTIONED TO APPROVE THE MINUTES. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

## VIII. SHERIFF'S REPORT TO THE COMMISSION

[Sheriff's Report](#)

June & July citation summary and collision statistics.

## IX. OLD BUSINESS

1. [Speed Bump Process - Draft](#)

**Recommended Action:**

Review the item and make a recommendation.

AFTAB/COULTER MOTIONED TO APPROVE THE SPEED HUMP PROCESS AS CURRENTLY DRAFTED WITH TWO ADJUSTMENTS AS RECOMMENDED BY THE TRAFFIC ENGINEER TO ADD “TSC MAY IMPLEMENT ALTERNATE TRAFFIC CALMING MEASURE”.

KANE REQUESTED A FRIENDLY AMENDMENT TO NOTE THESE ADJUSTMENTS ARE TO BOXES LABELED 23 AND 44.

AFTAB ACCEPTED THE AMENDMENT.

MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

2. [TSC Matrix 444 – Carniel Avenue](#)

**Recommended Action:**

Review the item and make a recommendation.

COULTER/VASANTHA MOTIONED TO POSTPONE THIS ITEM TO THE NEXT MEETING. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

3. [TSC Matrix 503 – Pierce Road at Bella Vina](#)

**Recommended Action:**

Review the item and make a recommendation.

VASANTHA/COULTER MOTIONED TO APPROVE THE TRAFFIC ENGINEER’S RECOMMENDATION TO PROCEED WITH SIGNAGE/STRIPING PLANS PRESENTED AS “PHASE 1” AND TO DIRECT STAFF TO INSTALL A SPEED HUMP IN THE RECOMMENDED LOCATION. MOTION FAILED (3-2-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, CHU. NOES: AFTAB, KANE. ABSTAIN: NONE. ABSENT: COSYN.

AFTAB/VASANTHA MOTIONED TO APPROVE THE TRAFFIC ENGINEER’S RECOMMENDATION TO PROCEED WITH SIGNAGE/STRIPING PLANS PRESENTED AS “PHASE 1” AND TO PROCEED WITH THE APPROPRIATE STEP OF THE SPEED HUMP PROCESS (CITY SENDS OUT SURVEY TO TSC/CITY-DETERMINED AREA OF INFLUENCE). MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

**X. NEW BUSINESS**

4. [TSC Matrix 504 – Pierce Road at Via Regina](#)

**Recommended Action:**

Review the item and make a recommendation.

COULTER/AFTAB MOTIONED TO FOLLOW THE TRAFFIC ENGINEER’S RECOMMENDATION TO INSTALL A MIRROR AND TO DIRECT THE TRAFFIC ENGINEER TO LOOK INTO RADAR FEEDBACK SIGNS THROUGH THE WHOLE CORRIDOR. MOTION PASSED (4-1-0-1) BY VERBAL ROLL CALL. AYES: COULTER, AFTAB, CHU, KANE. NOES: VASANTHA. ABSTAIN: NONE. ABSENT: COSYN.

5. [TSC Matrix 505 – Bohlman Road at Kittridge Road](#)

**Recommended Action:**

Review the item and make a recommendation.

THIS ITEM WAS REMOVED FROM THE AGENDA BY THE CHAIR AND RESCHEDULED FOR THE NEXT MEETING.

6. [TSC Matrix 506 – Glen Brae Drive at Cox Avenue](#)

**Recommended Action:**

Review the item and make a recommendation.

KANE/VASANTHA MOTIONED TO ACCEPT TRAFFIC ENGINEER’S PLAN TO MOVE STOP BAR AND ADD CROSSWALK ACROSS GLEN BRAE AND ADD A BULB-OUT, AND FOR STAFF TO WORK WITH CORNER PROPERTY TO TRIM BACK VEGATION. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

**XI. STAFF AND COMMISSION UPDATES**

- 7. Staff and Commission Updates
  - a. TSC Handbook
  - b. Reschedule November Regular Meeting

KANE/VASANTHA MOTIONED TO RESCHEDULE THE NOVEMBER REGULAR MEETING TO OCCUR ON THURSDAY, NOVEMBER 4<sup>TH</sup> AT 6:30 PM. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

**Recommended Action:**

Accept updates.

**XII. ADJOURNMENT – 10:31 PM**

KANE/VASANTHA MOTIONED TO ADJOURN. MOTION PASSED (5-0-0-1) BY VERBAL ROLL CALL. AYES: COULTER, VASANTHA, AFTAB, CHU, KANE. NOES: NONE. ABSTAIN: NONE. ABSENT: COSYN.

**Respectfully Submitted by**

*Emma Burkhalter, Public Works staff for the City of Saratoga*