



# City of Saratoga Parks and Recreation Commission Regular Meeting *Final Minutes*

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**DATE:** September 13, 2022  
**TIME:** 6:30 p.m.  
**LOCATION:** Via Zoom

**Call to Order:** Commissioner Wang called the virtual Regular Session to order at 6:40 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Chair and Staff Liaison explained that the meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Commission met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**Roll Call:** Commissioner Mahuvakar, Commissioner Sridharan and Commissioner Wang. Absent: Commissioner Huang and Commissioner Paquier. Also in attendance was Kristin Borel, Staff Liaison. (All appearing via Teleconference)

Staff Liaison, Kristin Borel confirmed all the Commission members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as Parks and Recreation Commissioners.

**Report on Posting of the Agenda:** Kristin Borel reported that the Agenda for this meeting was properly posted on September 8, 2022

#### **Oral & Written Communication**

No oral or written communication.

#### **Approval of Parks and Recreation Commission Draft Minutes:**

Commissioner Wang/Sridharan moved to **Approve the Parks and Recreation Minutes for the Regular Meeting on March 8, 2022. Passed by a verbal roll call: Ayes: Mahuvakar, Sridharan and Wang. Noes: None. Abstain: None. Absent: Huang, Paquier**

## Agenda:

### 1. **Movie Night Follow-up**

Staff reviewed the comments from the Commissioners who were at the August 19 Movie Night event. Commissioner Mahuvakar noted that the event was well attended, and residents were enjoying themselves. She suggested more regular Movie Night events – like every Friday, all summer long. Commissioner Wang said that the “giving tree” was a great success. Commissioner Sridharan suggested that the resource table have snacks at each of the Movie Nights. Staff will pass these comments along to the event organizers.

Commissioner Wang invited any public comments on this item.  
There were no speakers.

### 2. **Food Trucks for Next Year’s Movie Night Discussion**

Staff presented food truck information from a company called “Moveable”. They are a centralized food truck coordination company. They schedule trucks, take care of permitting insurance and waste management for events. They have two tier of payment options – Profit Potential and Minimum Sales Options. The City is willing to have food trucks at one Movie Night as a trial, either at the first or last event. Commissioners will research costs and options in the early spring before the City plans next summer’s events.

Commissioner Wang invited any public comments on this item.  
There were no speakers.

### 3. **Beauchamps Park Playground Replacement Project Update**

Staff reported that construction fencing has been placed and construction began on August 25, 2022. The contractor that installed the existing playground is the same contractor who is now installing the new equipment. The project is expected to be completed in 5 weeks. The project will be completed before our next meeting. Staff showed an “in progress” photos of the construction. The City will plan a ribbon cutting and the commission will be invited.

Commissioner Wang invited any public comments on this item.  
There were no speakers.

### 4. **Update on Historical Plaque Program**

There is no update because the Heritage Preservation Commission has not started working on this project.

Commissioner Wang invited any public comments on this item.  
There were no speakers.

### 5. **Workplan & Community Engagement Brainstorming**

The Commission reviewed the workplan and staff asked if any of the Commissioners want to move forward with a project. Commissioner Mahuvakar wants to move forward and plan a Let’s Hike event. Commissioner Sridharan volunteered to work with her on this event.

Commissioner Wang invited any public comments on this item.  
There were no speakers.

**Commissioner and Staff Reports** *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Sridharan	Wildwood, Foothill, Quarry
Huang	El Quito, Gardiner
Mahuvakar	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Wang	Azule, Kevin Moran, Friendship Park

The commissioners requested some changes to the park assignments since Commissioner Huang's term ended. The following are the new assignments:

<u>Commissioner</u>	<u>Park</u>
Sridharan	Azule, Kevin Moran, Quarry
Mahuvakar	Bell Grove, Congress Springs, Foothill, Gardiner
Paquier	Beauchamp, Brookglen, El Quito (TBD)
Wang	Friendship, Ravenwood, Wildwood
Vacant	

**Agenda Items for Next Meeting November 8, 2022**

- Update on Historic Plaque program
- Workplan Project Updates
- Commission Elections
- Commissioner Park Assignments
- Pickleball Project Update

**Adjournment**

Commissioners Wang/Mahuvakar move to **Adjourn the meeting at 7:40 p.m. Ayes: Mahuvakar, Sridharan and Wang. Noes: None. Abstain: None. Absent: Huang and Paquier**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

**Parks and Recreation Commission Agenda Note:**

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

Certificate of Posting of Agenda:

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on September 8, 2022 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).