



# City of Saratoga Parks and Recreation Commission Regular Meeting

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## *Minutes*

**DATE:** Tuesday, September 14, 2021  
**TIME:** 6:30 p.m.  
**LOCATION:** Via Zoom

**Call to Order:** Chair Paquier called the virtual Regular Session to order at 6:33 p.m. via teleconferencing through Zoom.

Prior to Roll Call, the Chair and Staff Liaison explained that the meeting was conducted pursuant to provisions of the Brown Act and a recent Executive Order issued by the Governor to facilitate teleconferencing to reduce the risk of COVID-19 transmission at public meetings. Ordinarily the Brown Act sets strict rules for teleconferencing. The Governor's Executive Order has suspended those rules. The Executive Order does require that public agencies continue to notice meetings in advance and provide members of the public an opportunity to observe the meeting and offer public comment. The Commission met all of the applicable notice requirements and the public is welcome to participate in this meeting. Information on how the public can observe the meeting and provide public comment was also shared. Additionally, the Chair explained that votes would be taken through roll call.

**Roll Call:** Chair Renee Paquier, Vice Chair Rick Pearce, Commissioner Ping Li. Absent: Anna Huang and Michelle Wang. Also in attendance were Kristin Borel, Staff Liaison, (All appearing via Teleconference)

Staff Liaison, Kristin Borel confirmed all the Commission members could hear the meeting proceedings and no doubts were expressed regarding the identities of the individuals representing themselves as Parks and Recreation Commissioners.

**Report on Posting of the Agenda:** Kristin Borel reported that the Agenda for this meeting was properly posted on September 9, 2021.

### **Oral & Written Communication**

None

### **Approval of Parks and Recreation Commission Draft Minutes:**

Commissioner Pearce / Li moved to **Approve the Parks and Recreation Minutes for the Regular Meeting on July 13, 2021. Passed by a verbal roll call: Ayes: Li, Paquier, Pearce. Noes: None. Abstain: None. Absent: None.**

**Agenda:**

**1. Beauchamps Park Update**

Liaison Borel reported that the tennis and basketball courts have been resurfaced and designs for the playground areas have been sent to designers and will be presented to the Commission at the next meeting.

Chair Paquier invited any public comments on this item.  
There were no speakers.

**2. Update on Historical Plaque Program**

Commissioner Pearce gave an update on the plaque program. Commissioners Paquier and Wang will work with the Historical Preservation Commission and attend the next HPC meeting.

Chair Paquier invited any public comments on this item.  
There were no speakers.

**3. Community Engagement Brainstorming**

Kristin Borel, Staff Liaison, introduced the topic of community engagement brainstorming. After reviewing the Discussion Worksheet, the Commissioners will think about possible projects that incorporate their interests and see if they want to develop them into a community project. In November there will be new Commissioners so there will be more opportunity to discuss this further.

Chair Paquier invited any public comments on this item.  
There were no speakers.

**Commissioner and Staff Reports** *(This includes committee updates and park reports. This section is informational only; no actions will be taken.)*

<u>Commissioner</u>	<u>Park</u>
Li	Wildwood, Foothill, Quarry
Huang	El Quito, Gardiner
Pearce	Bell Grove, Congress Springs, Ravenwood
Paquier	Beauchamp, Brookglen
Wang	Azule, Kevin Moran, Friendship Park

**Agenda Items for Next Meeting November 9, 2021**

- **Beauchamps Park playground replacement project**
- **Update on Historic Plaque program**
- **Community Engagement Discussion**
- **Election of new Vice Chair**

## **Adjournment**

Commissioners Pearce / Li move to **Adjourn the meeting at 7:28 p.m. Passed by a verbal roll call: Ayes: Li, Paquier, and Pearce. Noes: None. Abstain: None. Absent: Huang and Wang.**

In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, contact Kristin Borel at 408.868.1296 or kborel@saratoga.ca.us. Requests must be made as early as possible and at least one full business day before the start of the meeting.

### **Parks and Recreation Commission Agenda Note:**

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Parks and Recreation Commission by City staff in connection with this agenda are available at the office of the City Manager at 13777 Fruitvale Avenue, Saratoga, California 95070. Any materials distributed by staff after the posting of the agenda are made available for public review at the office of the City Manager at the time they are distributed to the Parks and Recreation Commission.

### **Certificate of Posting of Agenda:**

I, Kristin Borel, Public Works Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Parks and Recreation Commission of the City of Saratoga was posted on September 9, 2021 at the office of the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, CA 95070 and was available for public review at that location. The agenda is also available on the City's website at [www.saratoga.ca.us](http://www.saratoga.ca.us).