



SARATOGA YOUTH COMMISSION REGULAR MEETING

SEPTEMBER 22, 2020

Teleconference/Public Participation Information to Mitigate the Spread of COVID-19

This meeting will be entirely by teleconference. All Commission members, staff, and public will only participate via the Zoom platform using the process described below. The meeting is being conducted in compliance with the Governor's Executive Order N-29-20 suspending certain teleconference rules required by the Ralph M. Brown Act. The purpose of this order was to provide the safest environment for the public, elected officials, and staff while allowing for continued operation of the government and public participation during the COVID-19 pandemic.

Members of the public view and participate in the meeting by using the Zoom website [https://us02web.zoom.us/j/868 4655 6232](https://us02web.zoom.us/j/86846556232) or App (Webinar ID 868 4655 6232) and using the tool to raise their hand in the Zoom platform when directed by the Chair to speak on an agenda item.

The public will not be able to participate in the meeting in person.

As always, members of the public can send written comments to the Commission prior to the meeting by commenting online at www.saratoga.ca.us/yc prior to the start of the meeting. These emails will be provided to the members of the Commission and will become part of the official record of the meeting.

During the meeting the Chair will explain the process for members of the public to be recognized to offer public comment.

In accordance with the Americans with Disabilities Act and the Governor's Executive Order, if you need assistance to participate in this meeting due to a disability, please contact the City Clerk at debbieb@saratoga.ca.us or calling 408.868.1216 as soon as possible before the meeting. The City will use its best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety.

7:00 PM YOUTH COMMISSION REGULAR MEETING

ROLL CALL

ORAL COMMUNICATIONS ON NON-AGENDIZED ITEMS

Any member of the public may address the Youth Commission for up to three (3) minutes on matters not on the Agenda. The law generally prohibits the Youth Commission from discussing or taking action on such items. However, the Youth Commission can schedule the item for discussion at a future meeting.

AGENDA ITEMS: 7:02 p.m.

ROLL CALL: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai.

1. Youth Commission Minutes

Recommended Action:

Review and approve the minutes from the September 8, 2020 meeting.

Zhai motioned to approve the minutes. Jain seconded the motion. AYES: Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.

2. Review of Joint Meetings

Recommended Action:

Share a recap of both the Joint Meeting with City Council on September 16, 2020 and the Joint Meeting with Campbell Youth Commission and Cupertino Youth Commission on September 21, 2020. Schedule tentative dates for approved work plan items.

- **meet with Campbell and Cupertino teams to make P&P a successful virtual event**
- **will be using Zoom (politicians), YouTube, Facebook Live (audience)**
- **appointed members and backups for different roles**
- **members will be asking history teachers around schools and will promote on social media**
- **business attire during the event**
- **October 3rd: Mayor's Round Table, October 9th: P&P**

- **playground equipment fundraising in collaboration with the city**
 - **matching grants with city**
 - **city staff can look at the budget and match SYC's funds**
 - **potentially create a SYC subcommittee to collaborate with staff and Parks and Rec Commission**

- **talk to public works director**
- **official process for fundraising, pitch a SYC fundraising plan to the council**

- **tips for running YouTube series**
 - **include outside guests who can also advertise to others**

- **Color Dash**
 - **try to make it in-person as much as possible, even if it means making it later in the year**
 - **try not to make it a virtual run because it's not really what our event is about**

- **sending out cards/care packages**
 - **get in touch with senior center faculty**

- **October 3: State of the City 4:45-8 pm: Nivi and Michelle will work with Lauren on the MC remarks; all members will be MCs at the event**
- **October 5: P&P tech rehearsal 4-6 pm: mandatory for all who have a role**
- **October 9: P&P 2020 event 6-8 pm**
- **October 15: Scarecrow photo submission deadline**
- **November 27: Tree lighting 5:30-6:30 pm (TBD)**

Zhai motioned to figure out the work plan dates at the next meeting. Huang seconded the motion. AYES: Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.

3. Saratoga Youth Commission Scarecrow

Recommended Action:

Decide what type of scarecrow the Youth Commission would like to create. Select a day to put up the scarecrow in the Village.

- **Jacob, Alex, and Aria will be making the scarecrow**
- **YC sweatshirts, laminated paper, corn husks, matching YC hat, provided base, PVC pipes, chicken wire body, hay, WOW water bottles, scrunchies & hydroflasks, YC poster board**
- **Scarecrow committee (Jacob, Alex, Aria)**
 - **can print out pictures**
 - **members should email Alex about their favorite thing about being on the YC**

Wang motioned to approve the scarecrow plan and create a Scarecrow subcommittee. Madhan seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.

4. Roles for Pizza & Politics 2020

Recommended Action:

Review roles for Pizza & Politics 2020. Review the process and new virtual format.

- **Template for teachers released by Friday 9/25; share the letter and flyer to teachers, put link to Cupertino YT (extra credit)**
- **send out the email to teachers by Monday 9/28**
 - **if not comfortable, email Kayla with the teacher info**
 - **Kayla will send emails to teachers outside of members' schools**
- **Nicita, Nivi, and Lauren to work together on the video**
- **members with roles+backups: Oct 5 meeting mandatory, others: optional**
- **be conscientious of your background**
- **continue marketing and promoting on social media**

5. SED Talks

Recommended Action:

Assign Youth Commission liaisons to the Teen Advisory Board to begin discussion and collaboration for the event.

- **SED Talks is an event in collaboration w TAB, purpose is to bring in speakers**
- **YC wants to host multiple SED Talks sessions**
- **YC subcommittee: Timothy, Carolyn, Nivi, Michelle (email them for contacts)**
- **invite college panelists, college admissions officers, mental health professionals**
- **potential topics: transitioning into high school, what happens after college, how to stay healthy both mentally and physically, entrepreneurship and business, mental health and how to check up on friends**
- **potential sources: Linnea's friend, Michelle (business), Mark Rober (YouTuber)**
- **interactive activities/breakout rooms**
- **Reach out to student speakers (OI debaters from Redwood Middle and local high schools)**
- **dates: Saturdays November 7, 14 (backups: Sundays Nov 8, 15)**

- **Subcommittee should reach out to TAB and get a response by next meeting**

Have the SED Talks subcommittee reach out to TAB and get a response by next meeting. Liu seconded the motion. AYES: Bradley, Hicks, Huang, Jain, Leung, Liu, Lu, Madhan, Raamkumar, Wang, Zhai. NOES: none. ABSTAIN: none. PASSED 11-0.

6. Future Agenda Items

Recommended Action:

Consider agenda items for upcoming meetings. The next Youth Commission meeting is scheduled for October 13, 2020.

- **discuss playground fundraising plan, ask staff liaison to reach out to Parks and Rec staff**
- **follow up with SED Talks subcommittee about response from TAB**
- **schedule work plan dates**
- **discuss YC bonding**
- **recap of State of the City movie night**
- **begin planning for talent show**

ADJOURNMENT 9:18 p.m.

CERTIFICATE OF POSTING OF THE AGENDA, DISTRIBUTION OF THE AGENDA PACKET, COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

I, Kayla Nakamoto, Analyst for the City of Saratoga, declare that the foregoing agenda for the meeting of the Youth Commission was posted and available for review on September 17, 2020 at the City of Saratoga, 13777 Fruitvale Avenue, Saratoga, California and on the City's website at www.saratoga.ca.us.

Signed this 17th day of September 2020 at Saratoga, California.

Kayla Nakamoto, Analyst

In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Youth Commission by City staff in connection with this agenda, copies of materials distributed to the Youth Commission concurrently with the posting of the agenda, and materials distributed to the Youth Commission by staff after the posting of the agenda are available on the City Website at www.saratoga.ca.us. Following removal of State and local shelter in place orders these materials will be available for review in the office of the City Clerk at 13777 Fruitvale Avenue, Saratoga, California.

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