



## TREE PERMIT APPLICATION

### OFFICE USE ONLY

Date Permit Issued:	Status:	Permit # TRP
Deadline to Appeal Denial of Permit:		Permit Expires:
Details:		

### STEP 1: PROPERTY OWNER INFORMATION

Property Owner:	E-mail:
Phone:	Preferred Contact: Call: <input type="checkbox"/> Text: <input type="checkbox"/> Email: <input type="checkbox"/>
Address where work will be performed:	
Mailing Address (if different from above):	

I understand that the tree(s) may be removed, pruned, or encroached upon, only according to the criteria established by Article 15-50 of the City code, and that by signing this form, I am agreeing to the conditions of the permit. If trees are requested for removal, my signature certifies that they are located solely on my property. I authorized the city arborist or representative to visit the property to inspect trees.

**X** \_\_\_\_\_  
 Signature of Property Owner Date Submitted

I prefer to receive written communication (e.g., permit or notification of denial) by US mail. \_\_\_\_\_ (Initial here)

### STEP 2: LIST TREES BELOW - APPLICATION PROCESSING FEE = \$137

Make checks payable to the City of Saratoga and submit payment along with the permit application.

Tree permits are required for the removal of the following trees:  
 - Native species with a diameter of breast height (DBH) measured at 4½ feet above the ground of 6" or greater (19" in circumference).  
 - Other Trees with a DBH of 10" or greater (31" in circumference measured 4 ½ feet above the ground).  
 - Any street tree (within public street or right of way) or Heritage Tree (designated by HPC and CC) regardless of size.  
 \*Each tree removed requires a replacement tree to be planted that will provide the same benefit to the community.

Species	Remove	Prune >25%	Construct.-/Encroach	Location (Front, Back, or Side Yard)	Reason (Dead, Diseased, Lifting Driveway, etc. )
	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		

### STEP 3: LOCATION OF TREE(S)

Use the space below to show tree(s) requested for removal. Please include identifying structures and streets.

APPLICATION PROCESSING fee = \$137

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**TO BE COMPLETED BY CITY ARBORIST:**

Notification Required: Yes No

This permit is APPROVED in accordance with Article 15-50 of the City Code based on the following:

- The tree is DEAD or has fallen.  The tree is diseased or dying.
- The tree is in danger of falling, or leans.  The tree is dropping branches.
- The tree interferes with utilities – PG&E, sewer, gas, water.
- The tree is too close to or damaging a structure, walkway, driveway, pool, foundation, or other hardscape.
- There are too many trees in a small area – one or more needs to be removed.
- There are many trees on the property and removal of this tree(s) will not affect shade or privacy.
- There are no feasible alternatives to removing the tree(s)
- Removal of the tree(s) is consistent with the general intent of Article 15-50, Tree Regulations.
- Removal of the tree is needed for defensible space, public health, safety, or general welfare.
- Removal of the Tree(s) is needed to install solar panels.

**PERMITTED WORK HOURS & NOISE LIMITS – [www.saratoga.ca.us](http://www.saratoga.ca.us) – Article 7-30.040**

- (b) Powered Garden tools.** Powered garden tools shall not exceed 78 dBA at any point twenty-five feet or more from the source of noise. Such tools may be utilized during the following days and times:
- (1) Gasoline powered leaf blowers may be utilized between 8:00 A.M. and 5:00 P.M. Monday through Friday and Saturdays between 10:00 A.M. and 5:00 P.M. Use of gasoline powered leaf blowers shall not be allowed on Sundays.
  - (2) Gasoline powered chainsaws may be utilized between 8:00 A.M. and 5:00 P.M Monday through Friday and between 10:00 A.M and 5:00 P.M. on Saturdays and Sundays.
  - (3) Other powered garden tools (except gasoline powered leaf blowers and chainsaws) may be utilized between the hours of 8:00 A.M. and 9:00 P.M. any day of the week.
- (c) Wood chippers.** Wood chippers shall not exceed 100 dBA at any point twenty-five feet or more from the source of noise. Wood chippers may be utilized between 8:00 A.M. and 5:00 P.M. Monday through Friday and Saturdays between 10:00 A.M. and 5:00 P.M Use of wood chippers shall not be allowed on Sundays.

**NEW TREE REQUIREMENTS:**

- Replacement tree(s) shall be planted within **six (6)** months from the date permit is issued.  
Once you have planted your new tree(s) please call or email your City Arborist.
- Replace with \_\_\_\_\_15-gallon tree(s):
  - Reaching a mature height of \_\_\_\_\_ feet or more.  Anywhere on the property.
  - In the front yard.  From the City’s List of Natives.  Palms are not acceptable as replacement trees.
- Other \_\_\_\_\_

\_\_\_\_\_  
Signature of Inspector

\_\_\_\_\_  
Date of Inspection